

Lancashire County Council

Cabinet

Thursday, 5th December, 2019 at 2.00 pm in Cabinet Room 'B' - The Diamond Jubilee Room, County Hall, Preston

Agenda

Part I (Open to Press and Public)

No. Item

1. Apologies for Absence

2. Disclosure of Pecuniary and Non-Pecuniary Interests

Members are asked to consider any Pecuniary and Non-Pecuniary Interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda.

3. Minutes of the Meeting held on 7 November 2019 (Pages 1 - 6)

Matters for Decision:

The Deputy Leader of the County Council and Cabinet Member for Highways and Transport - County Councillor Keith Iddon

4. Lancashire County Council (Various Roads, Rawtenstall Bus Station Area, Rossendale Borough) (Revocation and Various Parking Restrictions) Order 201* Plus Lancashire County Council (Various Roads, Rawtenstall Bus Station Area, Rossendale Borough) (Revocation and one way working) Order 201* (Pages 7 - 28)

5. Lancashire County Council (Market Street, Park Road, Chorley, Chorley Borough) (Suspension, Prohibition of Waiting and Limited Waiting) Experimental Order 2019 (Pages 29 - 36)

The Cabinet Member for Health and Wellbeing - County Councillor Shaun Turner

6. West Lancashire Partnership - Approval of Memorandum of Understanding (Pages 37 - 52)

The Cabinet Member for Adult Services - County Councillor Graham Gooch

7. Adult Social Care - Winter Plan 2019/20

(Pages 53 - 78)

Matters for Information:

8. Urgent Decisions taken by the Leader of the County Council and the relevant Cabinet Member(s)

No urgent decisions have been taken since the last meeting of Cabinet.

9. Urgent Business

An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chair of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

10. Date of Next Meeting

The next meeting of Cabinet will be held on Thursday 16 January 2020 at 2.00 pm at County Hall, Preston.

11. Notice of Intention to Conduct Business in Private

No representations have been received.

Click [here](#) to see the published Notice of Intention to Conduct Business in Private.

12. Exclusion of Press and Public

The Cabinet is asked to consider whether, under Section 100A(4) of the Local Government Act 1972, it considers that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 12A to the Local Government Act 1972 as indicated against the heading to the item.

Part II (Not Open to Press and Public)

The Leader of the County Council - County Councillor Geoff Driver CBE

13. Upgrade/Replacement of the Electronic and Document Records Management Systems (Pages 79 - 82)

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

The report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Angie Ridgwell
Chief Executive and Director of
Resources

County Hall
Preston

Lancashire County Council

Cabinet

Minutes of the Meeting held on Thursday, 7th November, 2019 at 2.00 pm in Cabinet Room 'B' - The Diamond Jubilee Room, County Hall, Preston

Present:

County Councillor Geoff Driver CBE	Leader of the Council (in the Chair)
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Cabinet Members

County Councillor Keith Iddon
County Councillor Albert Atkinson
County Councillor Michael Green
County Councillor Phillippa Williamson
County Councillor Peter Buckley
County Councillor Graham Gooch
County Councillor Shaun Turner

County Councillor John Fillis was also in attendance under the provisions of Standing Order No. C14(2).

1. Apologies for Absence

Apologies were received from County Councillor Azhar Ali.

2. Disclosure of Pecuniary and Non-Pecuniary Interests

There were no interests disclosed.

3. Minutes of the Meeting held on 3 October 2019

Resolved: That the minutes of the meeting held on 3 October 2019 be agreed as a correct record and signed by the Chair.

4. Procurement Report - Request Approval to Commence Procurement Exercises

Cabinet considered a report seeking approval to commence the following procurement exercises in accordance with the county council's procurement rules:

- i. Gully emptying service
- ii. Spray injection patching
- iii. Reactive and planned improvement works
- iv. Security and alarm service and maintenance
- v. Heating, ventilation and air conditioning service and maintenance
- vi. Provision of community transport services

- vii. Provision of a Minor Aids and Adaptations Service in Lancashire.

Resolved: That the commencement of procurement exercises for the following areas be approved:

- i. Gully emptying service
- ii. Spray injection patching
- iii. Reactive and planned improvement works
- iv. Security and alarm service and maintenance
- v. Heating, ventilation and air conditioning service and maintenance
- vi. Provision of community transport services
- vii. Provision of a Minor Aids and Adaptations Service in Lancashire.

5. Penwortham Slip Road Closure

Cabinet considered a report setting out a proposal for the closure of the slip road from the A59 Liverpool Road to A59 Golden Way in Penwortham for all vehicular traffic, whilst keeping it open for pedestrians, equestrians and cyclists. Cabinet were advised that this proposal was brought in order to comply with planning condition 10 of the Penwortham Bypass (the Bypass) planning permission, which sought to discourage through vehicular traffic on the A59.

Cabinet noted the extensive traffic modelling that had been carried out, and considered the objections made and responses from officers. In considering the report, Cabinet noted additional environmental and air quality benefits, and opportunities to improve the public space in the town centre.

Resolved: That approval be given to the closure of the slip road between the A59 Liverpool Road and A59 Golden Way to all public vehicular traffic whilst keeping it open for pedestrians, equestrians and cyclists by the making of a Traffic Regulation Order.

6. A582/B5253 South Ribble Western Distributor and Realignment of Footpath Network - Approval for Use of Powers and Preparation of Various Orders and Schemes including Compulsory Purchase Order

Cabinet received a report on progress on the dualling of the A582 and B5253 South Ribble Western Distributor. It was reported that negotiations were ongoing with the landowners to acquire the necessary land. Cabinet were requested to consider approving the use of Compulsory Purchase powers available to the county council, in particular under the Highways Act 1980, to acquire the land, should it not be possible to reach agreement with the landowners.

Cabinet were also asked to consider a Side Roads Order under the Highways Act 1980 to enable alterations to be made to the existing highways and private means of access.

Resolved: That

- i. the use of the county council's powers of Compulsory Purchase contained in the Highways Act 1980, and all other enabling legislation, be approved to acquire all the necessary land and rights for the construction/improvement and future maintenance and drainage of the dualled A582 and B5253 South Ribble

- Western Distributor and the realigned vehicular and public rights of way network together with landscaping and ecological mitigation;
- ii. the preparation of Compulsory Purchase and Side Road Orders for the scheme and other appropriate Notices, Orders and Schemes under the Highways Act 1980 and the taking of all other procedural steps in connection with the making of the Orders, prior to approval and sealing and making of the formal Orders and Schemes be approved
 - iii. the acquisition by agreement in advance of Compulsory Purchase powers of all rights, interests, enabling arrangements to facilitate the scheme be approved.
 - iv. the taking of procedural steps to facilitate the delivery of the scheme at the location of the two rail bridges referred to in the report be approved.

7. Preston City Transport Plan and the Preston City Region Submission to the Transforming Cities Fund

Cabinet considered a report noting the progress in the development of a proposed Preston City Transport Plan. Cabinet noted that, at its meeting on 14 October 2019, the Preston, South Ribble and Lancashire City Deal Executive received the Plan and agreed to its publication as evidence to inform current and future transport-related planning and investment programming.

Cabinet also considered preparation for a bid for Preston City Region under the government's Transforming Cities Fund, noting Preston was one of just 12 shortlisted Transforming Cities Fund city regions nationwide with the prospect of receiving a share of £1.2 billion, to be spent by March 2023, aimed at driving up productivity through improved public and sustainable transport connectivity.

Resolved: That

- i. the advice received by consultants and presented in the Preston City Transport Plan document be noted, and approval be given to its use as evidence to inform current and ongoing transport-related planning and investment programming.
- ii. the submission of a strategic outline business case in support of a funding bid to the Department for Transport's Transforming Cities Fund be approved, and the Director of Growth, Environment and Planning and s151 Officer, or nominated representative, in consultation with the Deputy Leader of the County Council and Cabinet Member for Highways and Transport, be authorised to finalise the details of the proposition.

8. Use of Resources for County Councillors - Revised Protocol

Cabinet considered a revised Use of Resources Protocol, including a Disability Statement and Parental Support Policy for County Councillors, which provided guidance and support for Councillors in understanding what was acceptable in the use of County Council resources.

Resolved: That the revised County Councillor Use of Resources Protocol as set out in the report be approved.

9. Extra Care Service Model and Core Charge

Cabinet received a report on the proposed care and support model for new Extra Care schemes being developed in Lancashire, based on the model agreed by Cabinet in relation to the Chorley Extra Care Scheme (Primrose Gardens) in September 2018.

Resolved: That:

- i. the preferred model as set out within the report, including a core weekly charge of £17.50 per apartment, be approved.
- ii. the Executive Director of Adult Services and Health and Wellbeing and the Director of Finance, in consultation with the Cabinet Member for Adult Services, be authorised:
 - a. To agree core charges within new schemes.
 - b. To agree any changes to the core charge in existing schemes.
 - c. To agree the allocations policy where the policy is in line with the principles outlined in this report.
 - d. To undertake a review once the schemes have been operational for at least a year, and make any minor amendments to the "core and add on" service model.

10. Maximising Occupancy in Supported Housing Consultation Document

Cabinet considered a report on a Maximising Occupancy in Supported Housing Consultation Document, which set out the council's proposals to review supported housing vacancies, and the procedure that would guide decisions about non-viable supported households.

Resolved: That a public consultation be carried out on the Maximising Occupancy in Supported Housing Consultation Document, as set out in the report.

11. Urgent Decisions taken by the Leader of the County Council

The urgent decision taken by the Leader of the County Council was noted.

12. Urgent Business

There was no urgent business.

13. Date of Next Meeting

It was noted that the next meeting of Cabinet would be held at 2pm on Thursday 5 December at 2pm at County Hall, Preston.

14. Notice of Intention to Conduct Business in Private

Cabinet noted the Notice of Intention to Conduct Business in Private and that no representations had been received.

15. Exclusion of Press and Public

Resolved: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 12A to the Local Government Act 1972 as indicated against the heading to the item

16. The Future of Queen Street Mill Museum and Helmshore Textile Mills Museum

(Not for Publication - Exempt information as defined in Paragraphs 2 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.)

Cabinet received a report on the future of the Queen Street Mill Museum and Helmshore Textile Mills Museum.

Resolved: That the recommendations, as set out in the report, be approved.

Angie Ridgwell
Chief Executive and
Director of Resources

County Hall
Preston

Report to the Cabinet

Meeting to be held on Thursday, 5 December 2019

Report of the Head of Service - Highways**Part I**

Electoral Divisions affected:
Mid Rossendale; Rossendale
South;

Lancashire County Council (Various Roads, Rawtenstall Bus Station Area, Rossendale Borough) (Revocation and Various Parking Restrictions) Order 201* Plus Lancashire County Council (Various Roads, Rawtenstall Bus Station Area, Rossendale Borough) (Revocation and one way working) Order 201*
(Appendices 'A' to 'D' refer)

Contact for further information:

Chris Nolan, Tel: (01772) 531141, Highway Regulation - Highways and Transportation

chris.nolan@lancashire.gov.uk

Executive Summary

As part of the construction of the new bus station in Rawtenstall it has been necessary to alter the road layout in the area around the new facility. As the changes are made it follows that revisions to the present parking and moving traffic restrictions are also necessary. The two traffic orders being the subject of this report will ensure that the new road layout functions safely and efficiently so as to allow buses to access and egress the site.

Recommendation

Cabinet is asked to consider and approve the making of the two Traffic Regulation Orders as detailed in Appendices 'A' to 'D'.

Background and Advice

Rossendale Borough Council has designed and constructed a new Bus Station. The construction of the bus station has created the need to make alterations to the existing highway network at this location.

Consultations

Formal consultation was carried out between 23 August 2019 and 20 September 2019. This was advertised in the local press, notices were displayed on site for all

areas where the restrictions are proposed, divisional County Councillors were consulted along with the council's usual consultees and the consultation documents posted on the council's website.

Objections

During the consultation period a total of 2 objections were received. One objection was received relating to the one way working, commenting that the one way order did not give provision for contraflow cycling.

The second objection was made against both the proposed one way traffic order and the revised parking restrictions. This objection does not make representations against any specific provisions contained within either of the proposed traffic regulation orders but instead asserts that the construction of the new bus station is not in accordance with planning permission. The objector also contends that the road from the original North Street to Annie Street (through the old police station) is unlawful and consequently that the council are unable to introduce restrictions at that location.

Officer's Response

With regard to the lack of provision for a contraflow cycle lane along Kay Street, due to the constraints of the available road space it has not been possible to include a contraflow cycle lane within the existing highway width. Kay Street is currently in a 20mph zone, the carriageway width is approximately 5.6 metres wide with parking bays at approximately 1.8 metres wide, providing approximately 3.8 metres of clear carriageway width for vehicular traffic. Due to this limited width and on-street car parking arrangement on Kay Street, it is not possible to provide a 2 metre wide contraflow cycle lane.

There is a significant amount of traffic using Kay Street to traverse the town centre together with buses and heavy goods vehicles servicing the retail area. A contraflow cycle lane would require a splitter island on Kay Street at its junction with Bank Street for the safety of cyclists and there is insufficient space within the extent of the adopted highway to provide this.

In relation to the second objection, which has been submitted in relation to both of the proposed Orders, this does not raise any concern or criticism of the proposed restrictions. Instead, the objector raises concerns relating to the development of the bus station (and the associated planning permission) and disputed the county council's power to propose and introduce traffic restrictions on a particular length of road (situated between North Street and Annie Street).

If approved, the traffic restrictions contained within the appendices to this report would be introduced on a number of lengths of road as shown in Appendices 'B' and 'D'. The county council is a traffic authority for the purposes of the Road Traffic Regulation Act 1984 and consequently, is empowered to introduce such traffic restrictions on 'any length of highway or of any other road to which the public has access'. The length between North Street and Annie Street is constructed and laid out as a road and will be 'a road to which the public has access' immediately prior to

the introduction of the traffic restrictions. Consequently, the council will be empowered to introduce all of the proposed restrictions. This has been explained to the objector and, based on their subsequent correspondence, appears to have been accepted.

The objector maintains that no lawful planning permission exists for this development. In response, it is the county council's view that planning permission was granted by Rossendale Borough Council on 9 March 2016 and remains valid. Notwithstanding that, it is suggested that an objection relating to the granting of planning permission for a development in which the county council was not the applicant nor the planning authority, is not a material consideration for the county council in deciding whether to introduce the proposed traffic restrictions. It is recommended that this objection be regarded as irrelevant for the purposes of the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996.

Implications:

This item has the following implications, as indicated:

Financial

Presently the highway works connected with the Bus Station is paid for by Rossendale Borough Council as part of the construction works. Should these two Traffic Regulation Orders not progress at this time the provisions covered in these orders will need to be considered and addressed at a later date using the county council's revenue budget.

Legal

It is recommended that the council can be satisfied that the second objection as set out above could be considered irrelevant to these proposed traffic restrictions for the reasons set out above. If the council is not satisfied that this objection is frivolous or irrelevant to the proposed traffic regulation orders, a decision to implement the proposed restrictions must not be made and instead the council shall cause a public inquiry to be held.

Risk management

It is essential that proposals included in the two traffic orders are progressed to allow the safe and efficient operation of the new bus station. The alterations to the parking provisions will allow a safe flow of traffic whilst maintaining as much town centre parking as possible to support local businesses and vulnerable highway users. Should the parking not be controlled in this manner then this could impact on safety, traffic flows and the operation of the new bus station.

The new road layout means that the definitions of the present one way traffic restriction needs to be redefined. Without enforcement egress from the bus station could be compromised and therefore reducing the efficient use of the facility.

List of Background Papers

Paper	Date	Contact/Tel
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None		
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Reason for inclusion in Part II, if appropriate		
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N/A		
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ROAD TRAFFIC REGULATION ACT 1984LANCASHIRE COUNTY COUNCIL(ANNIE STREET, LORD STREET, KAY STREET AND NORTH STREET, RAWTENSTALL, ROSENDALE BOROUGH) (REVOCATION AND ONE WAY TRAFFIC) ORDER 201*

The County Council of Lancashire ("the Council") in exercise of its powers under Sections 1, 2 and 4 of and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, as amended ("the Act") and of all other enabling powers, after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act, hereby make the following Order: -

1. Definitions and Interpretation

For all the purposes of this Order the terms described in this Article shall have the meanings specified:

"**Vehicle**" means a motor vehicle, a passenger vehicle, a dual-purpose vehicle, a goods vehicle, a motorcycle or an invalid carriage or any other vehicle of any description whether drawn or propelled along a road by animal or mechanical power.

2. Revocation

- a) Those parts of the "The Borough of Rawtenstall (Kay Street – North Street – Lord Street – Back Lane) (One Way Traffic) Regulation Order 1969", as set out in Schedule 1A to this Order, are hereby revoked.
- b) Those parts of the "The Borough of Rawtenstall (Prohibition of Entry) Order 1971", as set out in Schedule 1B to this Order, are hereby revoked.
- c) The "The Borough of Rossendale (Traffic Regulation) (NO.135) Order 1988" is hereby revoked in full.

3. One Way Traffic Restriction

Save as is hereinafter provided, no person shall, except upon the direction or with the permission of a police constable in uniform, cause or permit any vehicle, to enter or proceed along the lengths of road set out in Schedule 2 to this Order, in any direction other than that specified.

4. Exemptions

Nothing in Article 3 of this Order shall render it unlawful to cause or permit any vehicle to travel along any part of the lengths of road referred to therein for so long as may be necessary to enable:

- a) the vehicle to be used for fire brigade, ambulance or police purposes in pursuance of statutory powers or duties;
- b) the vehicle to be used for the purposes of a local authority in pursuance of statutory powers or duties if it cannot conveniently be used for such purpose in any other road;
- c) the vehicle, if it cannot conveniently be used for such purpose in any other road to be used in connection the removal of any obstruction to traffic.

5. Miscellaneous

The prohibitions imposed by this Order shall be in addition to and not in derogation of any restrictions or requirements imposed by any regulations made, or having effect as if made, under the Act or by or under any other enactment.

6. Commencement of Order

This Order shall come into force on the ***** 201* and may be cited as the "Lancashire County Council (Annie Street, Lord Street, Kay Street And North Street, Rawtenstall, Rossendale Borough) (Revocation And One Way Traffic) Order 201*"

Dated this ** day of ***** 201*.

THE COMMON SEAL of the Lancashire County Council was hereunto affixed pursuant to the Scheme of Delegation to Chief Officers **OR** following a decision made on the ** day of ** 201* by The Cabinet

Authorised Signatory

Schedule 1A - Revocation

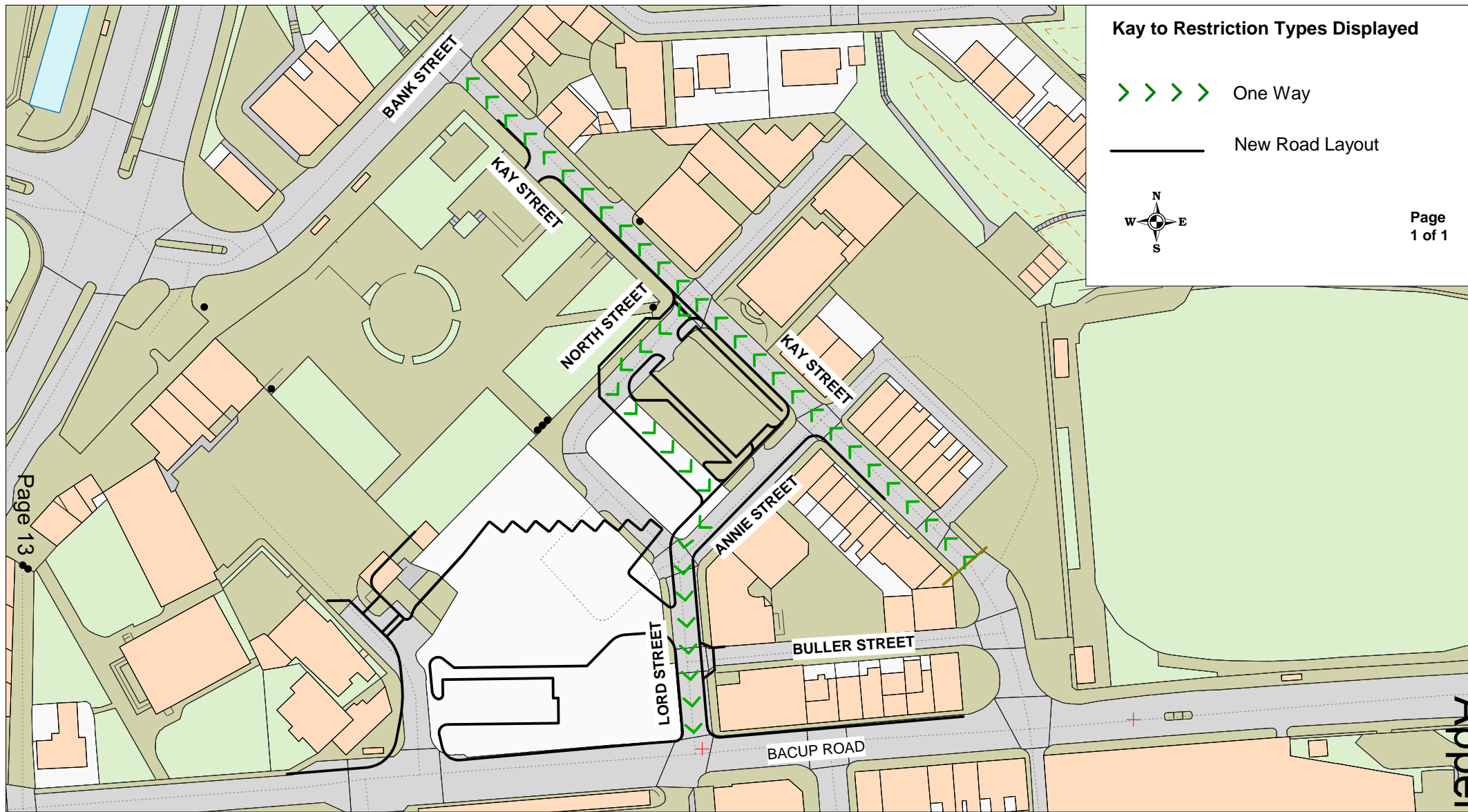
North Street, Kay Street and Lord Street.


Schedule 1B - Revocation

Schedule II

Schedule 2 – One Way Traffic

- a) North Street, Rawtenstall, from its junction with Kay Street in a south-westerly direction then south-easterly direction to its junction with Annie Street.
- b) Annie Street, Rawtenstall, from a point 35 metres south-west from its junction with the centreline of Kay Street for a distance of 10 metres in a south-westerly direction.
- c) Lord Street, Rawtenstall, from its junction with Annie Street to its junction with Bacup Road north to south.
- d) Kay Street, Rawtenstall, from a point 42 metres north from its junction with the centreline of Bacup Road in a north-westerly direction to its junction with Bank Street.



Lancashire County Council 	Annie Street - Kay Street - Lord Street - North Street, Rawtenstall	<small>+ Crown copyright. All rights reserved Lancashire County Council Licence No. 2003</small> Phil Durnell Director of Highways and Transportation P.O. Box 100, County Hall, PRESTON PR1 0LD	SCALE	1 : 1250
			DATE	11/07/2019
			DRAWING No.	BG/06-19/RawBS-Moving
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ROAD TRAFFIC REGULATION ACT 1984
LANCASHIRE COUNTY COUNCIL
**(VARIOUS ROADS, RAWTENSTALL BUS STATION AREA, ROSSENDALE
BOROUGH) (REVOCATION AND VARIOUS PARKING RESTRICTIONS) ORDER 201***

The County Council of Lancashire ("the Council") in exercise of its powers under Sections 1, 2 and 4 of and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, as amended ("the Act") and of all other enabling powers, after consultation with the Chief Officer of Police hereby make the following Order: -

1. Definitions and Interpretations

For all the purposes of this Order the terms described in this Article shall have the meanings specified:

- a) **"Centreline"** means the centre line of a highway as shown on Ordnance Survey graphical information systems at the time that the Order was prepared;
- b) **"Civil Enforcement Officer"** means a person authorised by or on behalf of Lancashire County Council in accordance with Section 76 of the Traffic Management Act 2004;
- c) **"Disabled Person's Badge"** means a badge which was -
 - i) issued, or has effect as if issued, to a disabled person or an institution under The Disabled Persons (Badges for Motor Vehicles) (England) Regulations or under regulations having effect in Scotland or Wales under Section 21 of the Chronically Sick and Disabled Persons Act 1970; and
 - ii) has not ceased to be in force.
- d) **"Disabled Person's Vehicle"** means a Vehicle displaying a Disabled Person's Badge in the circumstances prescribed in Regulations 13, 14, 15 or 16 of The Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000;
- e) **"Disabled Person's Parking Place"** means any area of highway described in Schedule 9 to this Order, indicated by a road marking approved by the Department for Transport, in which Disabled Person's Vehicles may wait when displaying a Disabled Person's Badge and Parking Disc in the Relevant Position;
- f) **"Loading"** and **"Unloading"** means the continuous transference from (or to) a Vehicle to (or from) premises adjacent to where the Vehicle is parked of heavy or unmanageable goods that are not designed to be carried by hand other than over a very short distance;
- g) **"Parking Disc"** means a device which -
 - i) is 125 millimetres square and coloured blue, if issued on or after 1st April, 2000 or orange if issued before that date;
 - ii) has been issued by a local authority and has not ceased to be valid; and
 - iii) is capable of showing the quarter hour period during which a period of waiting has begun.

- h) **"Parking Place"** means any length of road subject to restriction in accordance with Articles 7, 8 and 9;
- i) **"Penalty Charge Notice"** means a notice served by a Civil Enforcement Officer pursuant to the provisions of section 78 of the 2004 Act and supporting regulations;
- j) a Vehicle displays a Disabled Person's Badge or Parking Disc in the **"Relevant Position"** if –
 - i) the badge/disc is exhibited on the dashboard or fascia of the Vehicle; or
 - ii) where the Vehicle is not fitted with a dashboard or fascia the badge/disc is exhibited in a conspicuous position on the Vehicle, so that the front of the badge/disc is clearly legible from the outside of the Vehicle.
- k) **"Taxi"** means a Vehicle licensed under section 37 of the Town Police Clauses Act 1847;
- l) **"Taxi Stand"** means any area of carriageway described in Schedule 7 and 8 indicated by a road marking approved by the Department for Transport, in which Taxis may wait;
- m) **"The Council's Duly Authorised Officer"** means a person appointed by the council or its local agent, or authority, to administer the powers conferred on the said Council by the 1984 Act, with respect to this and other Traffic Regulations;
- n) **"Vehicle"** means a motor vehicle, a passenger vehicle, a dual-purpose vehicle, a goods vehicle, a motorcycle or an invalid carriage or any other vehicle of any description whether drawn or propelled along a road by animal or mechanical power.

2. Revocations

- a) Those parts of the "Lancashire County Council (Rossendale Area) (On Street Parking Places, Prohibition and Restriction of Waiting) Consolidation Order 2009", as set out in Schedule 1A to this Order, are hereby revoked.
- b) The "Lancashire County Council (Bacup Road, Rawtenstall, Rossendale Borough) (Prohibition of Waiting) Order 2009" is hereby revoked in full.
- c) That part of the "Lancashire County Council (Bacup Road and Fall Barn Road, Rawtenstall, Rossendale Borough) (Part Revocation, Prohibition and Restriction of Waiting and Prohibition of Loading/Unloading) Order 2012", as set out in Schedule 1B to this Order, is hereby revoked.
- d) Those parts of the "Lancashire County Council (Various Roads (Various Locations) Rossendale, Rossendale Borough) (Part Revocation, Prohibition and Restriction of Waiting) Order 2012", as set out in Schedule 1C to this Order, are hereby revoked.
- e) That part of the "Lancashire County Council (Bonfire Hill Road, St Thomas's Road, Burnley Road, Burnley Road East, Daisy Hill, Kay Street, Bacup Road and Bridgewood Close, Rawtenstall, Rossendale Borough) (Revocation, Prohibition of Waiting and Limited Waiting) Order 2016", as set out in Schedule 1D to this Order, is hereby revoked.

- f) Those parts of the "Lancashire County Council (Various Roads, Chorley, Fylde, Pendle, Rossendale, South Ribble, West Lancashire and Wyre Boroughs) (Revocations and Various Parking Restrictions (June No1)) Order 2018", as set out in Schedule 1E to this Order, are hereby revoked.

3. Prohibition of Waiting

Save as is hereinafter provided, no person shall, except upon the direction or with the permission of a police constable in uniform, or a Civil Enforcement Officer, cause or permit any Vehicle to wait at any time, on any day, in the lengths of road set out in the Schedule 2 to this Order.

4. Prohibition of Loading and Unloading

Save as is hereinafter provided, no person shall, except upon the direction or with the permission of a police constable in uniform, or a Civil Enforcement Officer, cause or permit any Vehicle to wait at any time, on any day, for the purposes of Loading or Unloading, in the lengths of road set out in Schedule 3 to this Order.

5. Restriction of Waiting Monday to Saturday 8am – 6pm

Save as is hereinafter provided, no person shall, except upon the direction or with the permission of a police constable in uniform, or a Civil Enforcement Officer, cause or permit any Vehicle to wait from Monday until Saturday inclusively, between 8am and 6pm, in the lengths of road set out in Schedule 4 to this Order.

6. Restriction of Loading/Unloading Monday to Friday 8am – 9.30am and 4pm – 6pm

Save as is hereinafter provided, no person shall, except upon the direction or with the permission of a police constable in uniform, or a Civil Enforcement Officer, cause or permit any Vehicle to wait between Monday and Friday inclusively, between 8am and 9.30am and 4pm and 6pm, for the purposes of Loading or Unloading, in the length of road set out in Schedule 5 to this Order.

7. Limited Waiting Parking Place 1 Hour no Return Within 1 Hour Monday to Saturday 8am – 6pm

Save as is hereinafter provided, no person shall, except upon direction or with the permission of a Police Constable in uniform or a Civil Enforcement Officer cause or permit any Vehicle to wait for a period exceeding one hour, with no return within one hour, from Monday to Saturday inclusively between 8am and 6pm, in the lengths of road set out in Schedule 6 to this Order.

8. Taxi Stand

Save as is hereinafter provided, no person shall, except upon the direction or with the permission of a police constable in uniform or Civil Enforcement Officer, cause or permit any Vehicle, other than a Taxi, to stop or wait at any time, in the Taxi Stand set out in Schedule 7

9. Taxi Stand Monday to Saturday 6pm – Midnight and Midnight to 8am

Save as is hereinafter provided, no person shall, except upon the direction or with the permission of a police constable in uniform or Civil Enforcement Officer, cause or permit any Vehicle, other than a Taxi, to stop or wait from Monday to Saturday between 6pm to midnight and midnight to 8am, in the Taxi Stands set out in Schedule 8

10. Disabled Person's Parking Place 3 Hours No Return Within 2 Hours Monday to Saturday 8am-6pm

Save as is hereinafter provided, no person shall, except upon the direction or with the permission of a police constable in uniform, or a Civil Enforcement Officer, cause or permit any Vehicle to wait from Monday to Saturday between 8am and 6pm, in the Parking Place set out in Schedule 9 to this Order, unless that Vehicle is a Disabled Person's Vehicle, in which case that Vehicle may wait for a maximum period of 3 hours and not return within 2 hours.

11. General Exemptions

Nothing in Articles 3, 4, 5, 6, 7, 8, 9 and 10 of this Order shall render it unlawful to cause or permit any Vehicle to wait in the lengths of road referred to therein for so long as may be necessary to enable :-

- a) if it cannot conveniently be used for such purpose in any other road to be used in connection with any of the following:-
 - i) building, industrial or demolition operations;
 - ii) the removal of any obstruction to traffic;
 - iii) the maintenance, improvement or reconstruction of the said lengths of road;
 - iv) the laying, erection, alteration or repair in, or in land adjacent to the said lengths of road of any sewer or of any main, pipe or apparatus or the exercise of any other statutory power or duty for the maintenance and supply of gas, water or electricity or of any telecommunications system as defined in Section 4 of the Telecommunications Act 1984.
- b) the Vehicle to be used for the purposes of a local authority in pursuance of statutory powers or duties if it cannot conveniently be used for such purpose in any other road;
- c) a Royal Mail liveried Vehicle engaged in the collection and/or delivery of letters in accordance with the statutory provisions as defined in the Postal Services Act 2000;
- d) the Vehicle to be used for fire brigade, ambulance or police purposes in pursuance of statutory powers or duties.

12. Exemptions to Articles 3, 4, 5, 6, 7 and 10

Nothing in Articles 3, 4, 5, 6, 7 and 10 of this Order shall render it unlawful to cause or permit any Vehicle to wait in the lengths of road referred to therein for so long as may be necessary to enable a person to board or alight from the Vehicle.

13. Exemptions to Articles 3, 5, 7 and 10

Nothing in Articles 3, 5, 7 and 10 of this Order shall render it unlawful to cause or permit any Vehicle to wait in the lengths of road referred to therein for so long as may be necessary to enable :-

- a) goods to be loaded on to or unloaded from the Vehicle;
- b) a Royal Mail liveried Vehicle engaged in the collection and/or delivery of letters in accordance with the statutory provisions as defined in the Postal Services Act 2000;
- c) the Vehicle to wait at or near to any premises situated on or adjacent to the said length of road for so long as such waiting by the Vehicle is reasonably necessary in connection with any wedding or funeral.

14. Exemption for Disabled Person's Vehicle

- a) Nothing in Articles 3 and 5 of this Order shall render it unlawful to cause or permit any Vehicle to wait in the lengths of road referred to therein for a period not exceeding three hours (not being a period separated by an interval of less than one hour from a previous period of waiting by the same Vehicle in the same length of road on the same day) if the Vehicle is a Disabled Person's Vehicle which displays in the Relevant Position both a Disabled Person's Badge and a Parking Disc marked to show the quarter hour period during which the period of waiting began.
- b) Nothing in Article 7 of this Order shall render it unlawful to cause or permit any Vehicle to wait in the lengths of roads referred to therein if the Vehicle is a Vehicle which displays in the Relevant Position both a Disabled Person's Badge and a Parking Disc marked to show the quarter hour period during which the period of waiting began.

15. Additional Exemptions

Nothing in Articles 3, 4, 5, 6, 7, 8, 9 and 10 of this Order shall render it unlawful to cause or permit any Vehicle to wait, in the lengths of road referred to therein when the person in control of the Vehicle:

- a) is required by law to stop;
- b) is obliged to stop in order to avoid an accident; or
- c) is prevented from proceeding along the road due to circumstances beyond his/her control.

16. Manner of standing in a Parking Place

- a) The driver of a motor Vehicle using a Parking Place shall stop the engine as soon as the Vehicle is in a position in the Parking Place and shall not start the engine except when about to change the position of the Vehicle in or, or depart from, the Parking Place.
- b) Every Vehicle left in a Parking Place in accordance with the foregoing provisions of this Order shall be left so that every part of the Vehicle is within the limits of the Parking Place.
- c) A driver of a Vehicle shall not use a Parking Place so as unreasonably to prevent access to any premises adjoining a road or the use of a road by other persons or so as to be a nuisance.

17. Alteration of position of a Vehicle in a Parking Place

Where any Vehicle is left standing in a Parking Place in contravention of the provisions of Article 16 of this Order, a police constable in uniform or a Civil Enforcement Officer may alter or cause to be altered the position of the Vehicle in order that its position shall comply with those provisions.

18. Removal of a Vehicle from a Parking Place

Where a police constable in uniform or a Civil Enforcement Officer is of the opinion that any of the provisions contained in Article 16 of this Order have been contravened or not complied with in respect of a Vehicle left in a Parking Place, he/she may remove or cause to be removed the Vehicle from the said Parking Place, and where it is so removed, shall provide for the safe custody of the said Vehicle.

19. Movement of a Vehicle in a Parking Place in an Emergency

- a) A police constable in uniform or a Civil Enforcement Officer may in case of emergency move or cause to be moved any Vehicle left in a Parking Place to any place he thinks fit and shall provide for the safe custody of the Vehicle.
- b) A person causing or permitting a Vehicle to wait in a Parking Place by virtue of the provisions of of this Order shall take all such steps as are necessary to ensure that in the case of a Parking Place it shall stand in accordance with Article 16 so that every part of the Vehicle is within the limits of the Parking Place.

20. Power to suspend use of Parking Places

- a) The Council's Duly Authorised officer may suspend the use of a Parking Place or any part thereof whenever he/she considers such suspensions reasonably necessary and make such charge for the administration of this service, as may from time to time be determined by the Council.
- b) A police constable in uniform may suspend for not longer than 7 days the use of a Parking Place or any part thereof whenever he/she considers such suspension reasonably necessary for the purpose of mitigating congestion or obstruction of traffic or a danger to or from traffic in consequence of extraordinary circumstances.

- c) Any persons suspending the use of a Parking Place or any part thereof in accordance with the provisions of paragraph a) or b) of this Article shall thereupon place or cause to be placed in or adjacent to any part of that Parking Place the use of which is suspended, an authorised Traffic Sign or cone indicating that waiting by Vehicles is prohibited.
- d) No person shall cause or permit a Vehicle to be left in any part of a Parking Place during such period when an authorised Traffic Sign or cone is placed in or adjacent to that part of the Parking Place pursuant to paragraph c) of this Article provided that this paragraph shall not apply to a Vehicle:
 - i) being used by the respective Fire or Police Authority or Ambulance Health Trust to deal with an emergency; or
 - ii) being used for any purpose specified in Article 15; or
 - iii) left in such Parking Place with the permission of the person suspending the use of the Parking Place.

21. Restriction of use of a Vehicle in a Parking Place

Save for the provisions set out in Articles 8 and 9, while any Vehicle is in the Parking Places referred to herein no person shall use the said Vehicle in connection with the sale of any article to any person in or near the Parking Place or in connection with the selling of or offering for sale of his/her skills or services.

22. Miscellaneous

The Restriction imposed by this Order shall be in addition to and not in derogation of any restrictions or requirements imposed by any regulations made, or having effect as if made, under the Act or by or under any other enactment.

23. Effect of Contravention

Failure by a person to comply with any prohibition or restriction contained within this order or any subsequent orders shall constitute a contravention of the same and shall result in the issue by the Council and/or its agents of a Penalty Charge Notice which shall be payable by such persons in accordance with the legislation.

24. Commencement of Order

This Order shall come into force on the XX day of XX 201X and may be cited as the “Lancashire County Council (Various Roads, Rawtenstall Bus Station Area, Rossendale Borough) (Revocation And Various Parking Restrictions) Order 201*”.

Dated this XX day of XXX 201X.

THE COMMON SEAL of the Lancashire County Council was hereunto affixed pursuant to the Scheme of Delegation to Chief Officers **OR** following a decision made on **/**/**** by The Cabinet

Authorised Signatory

Schedule 1A – Revocation

- a) Items (1) and (2) of Schedule 2.05.
- b) Items (2), (5), (9) c), (71) and (78) a) of Schedule 10.01.
- c) Items (4) a), (4) b) and (4) c) (i) of Schedule 11.007.
- d) Items (2), (7) c) (iii), (18) b) (i), (39), (44) a), and (44) b) of Schedule 11.075.
- e) Items (6) and (7) (i) of Schedule 12.066.
- f) Item (1) of Schedule 12.084.
- g) Schedule 14.18.

Schedule 1B – Revocation

Item b) of Schedule 2.

Schedule 1C - Revocation

- a) Items 9. And 10. of Schedule 6.
- b) Item 2. of Schedule 8.

Schedule 1D - Revocation

Schedule 3.

Schedule 1E - Revocation

- a) Items k) and l) of Schedule 4.
- b) Item a) of Schedule 6.

Schedule 2 - Prohibition of Waiting

- a) Annie Street, Rawtenstall, both sides, from its junction with the Centreline of Kay Street to its junction with the Centreline of Lord Street.
- b) Bacup Road, Rawtenstall, the north side, from its junction with the Centreline of St Mary's Way / Bury Road to a point 78 metres east of its junction with the Centreline of Kay Street.
- c) Bacup Road, Rawtenstall, the south side, from its junction with the Centreline of St Mary's Way / Bury Road to a point 9 metres east of its junction with the Centreline of Markross Street.
- d) Bacup Road, Rawtenstall, the south side, from a point 34.5 metres east from its junction with the Centreline of Markross Street for a distance of 74 metres in a easterly direction.
- e) Bank Street, Rawtenstall, the south east side, from a point 8 metres north-east from its junction with the Centreline of Grange Crescent to a point 21 metres south-west from its junction with the Centreline of Kay Street.
- f) Bank Street, Rawtenstall, the south east side, from a point 51 metres south-west from its junction with the Centreline of Kay Street for a distance of 30 metres in a south-westerly direction.
- g) James Street, Rawtenstall, both sides, from its junction with the Centreline of Bacup Road for a distance of 53 metres in a northerly direction.
- h) Kay Street, Rawtenstall, the north east side, from its junction with the Centreline of Bacup Road to its junction with the Centreline of Bank Street.
- i) Kay Street, Rawtenstall, the south west side, from its junction with the Centreline of Bacup Road to its junction with the Centreline of Hamer Street.
- j) Kay Street, Rawtenstall, the south west side, from a point 37 metres north-west from its junction with the Centreline of North Street to its junction with the Centreline of Bank Street.
- k) Kay Street, Rawtenstall, the south west side, from a point 10 metres south-east of its junction with the Centreline of Annie Street to a point 7 metres north-west of its junction with the Centreline of Annie Street.
- l) Kay Street, Rawtenstall, the south west side, from a point 5 metres south-east of its junction with the Centreline of North Street to a point 5 metres north-west of its junction with the Centreline of North Street.
- m) Lord Street, Rawtenstall, both sides, from its junction with the Centreline of Annie Street to its junction with the Centreline of Bacup Road.
- n) North Street, Rawtenstall, the north east side, from its junction with the Centreline of Annie Street for a distance of 10 metres in a north-westerly direction.
- o) North Street, Rawtenstall, the south west side, from its junction with the Centreline of Annie Street for a distance of 38 metres in a north-westerly direction.
- p) North Street, Rawtenstall, the north west side, from its junction with the Centreline of Kay Street for a distance of 9 metres in a south-westerly direction.
- q) North Street, Rawtenstall, the south east side, from its junction with the Centreline of Kay Street for a distance of 34 metres in a south-westerly then south-easterly direction.
- r) Unnamed Road (back 13-27 Bacup Road), Rawtenstall, the east side, from its junction with the Centreline of Bacup Road for a distance of 52 metres in a southerly direction.
- s) Unnamed Road (back 13-27) Bacup Road), Rawtenstall, the west side, from its junction with the Centreline of Bacup Road for a distance of 18 metres in a southerly direction.
- t) Unnamed Road (back 13-27 Bacup Road), Rawtenstall, the west side, from a point 38 metres south of its junction with the Centreline of Bacup Road for a distance of 8 metres in a southerly direction.

Schedule 3 - Prohibition of Loading and Unloading

- a) Annie Street, Rawtenstall, both sides, from its junction with the Centreline of Kay Street to its junction with the Centreline of Lord Street.
- b) Bacup Road, Rawtenstall, the north side, from its junction with the Centreline of St Mary's Way / Bury Road to a point 78 metres east of its junction with the Centreline of Kay Street.
- c) Bacup Road, Rawtenstall, the south side, from its junction with the Centreline of Unnamed Road (back 13-27 Bacup Road) to a point 9 metres east of its junction with the Centreline of Markross Street.
- d) Bacup Road, Rawtenstall, the south side, from its junction with the Centreline of St Mary's Way / Bury Road to its junction with the Centreline of Longholme Road.
- e) Bank Street, Rawtenstall, the south east side, from a point 51 metres south-west from its junction with the Centreline of Kay Street for a distance of 30 metres in a south-westerly direction.
- f) Bank Street, Rawtenstall, the south east side, from its junction with the Centreline of Kay Street for a distance of 21 metres in a south-westerly direction.
- g) James Street, Rawtenstall, both sides, from its junction with the Centreline of Bacup Road for a distance of 53 metres in a northerly direction.
- h) Kay Street, Rawtenstall, the north east side, from its junction with the Centreline of Bacup Road to a point 45 metres north-west of its junction with the Centreline of North Street.
- i) Kay Street, Rawtenstall, the south west side, from its junction with the Centreline of Bacup Road to its junction with the Centreline of Hamer Street.
- j) Kay Street, Rawtenstall, the south west side, from a point 10 metres south-east of its junction with the Centreline of Annie Street to a point 7 metres north-west of its junction with the Centreline of Annie Street.
- k) Kay Street, Rawtenstall, the south west side, from a point 5 metres south-east of its junction with the Centreline of North Street to a point 5 metres north-west of its junction with the Centreline of North Street.
- l) Kay Street, Rawtenstall, the south west side, from a point 37 metres north-west from its junction with the Centreline of North Street to its junction with the Centreline of Bank Street.
- m) Lord Street, Rawtenstall, both sides, from its junction with the Centreline of Annie Street to its junction with the Centreline of Bacup Road.
- n) North Street, Rawtenstall, the north east side, from its junction with the Centreline of Annie Street for a distance of 10 metres in a north-westerly direction.
- o) Lord Street, Rawtenstall, the south west side, from its junction with the Centreline of Annie Street for a distance of 38 metres in a north-westerly direction.
- p) North Street, Rawtenstall, the north west side, from its junction with the Centreline of Kay Street for a distance of 9 metres in a south-westerly direction.
- q) North Street, Rawtenstall, the south east side, from its junction with the Centreline of Kay Street for a distance of 34 metres in a south-westerly then south-easterly direction.

Schedule 4 - Restriction of Waiting Monday to Saturday 8am – 6pm

- a) Buller Street, Rawtenstall, the south side, from a point 46 metres east from its junction with the Centreline of Lord Street for a distance of 20 metres in an easterly direction.
- b) James Street, Rawtenstall, the south west side, from a point 53 metres north of its junction with the Centreline of Bacup Road for a distance of 21 metres in a north-westerly direction.

Schedule 5 - Restriction of Loading/Unloading Monday – Friday 8am – 9.30am and 4pm - 6pm

Bacup Road, Rawtenstall, the south side, from its junction with the Centreline of Longholme Road to its junction with the Centreline of Unnamed Road (back 13-27 Bacup Road).

Schedule 6 - Limited Waiting Parking Place 1 Hour no Return Within 1 Hour Monday to Saturday 8am – 6pm

- a) Bank Street, Rawtenstall, the south east side, from a point 36 metres south-west from its junction with the Centreline of Kay Street for a distance of 15 metres in a south-westerly direction.
- b) Kay Street, Rawtenstall, the south west side, from its junction with the Centreline of Hamer Street for a distance of 30 metres in a north-westerly direction.
- c) Kay Street, Rawtenstall, the south west, from a point 7 metres north-west of its junction with the Centreline of Annie Street for a distance of 26 metres in a north-westerly direction.
- d) North Street, Rawtenstall, the north east side, from a point 10 metres north-west from its junction with the Centreline of Annie Street for a distance of 21 metres in a north-westerly direction.
- e) Unnamed Road (back 13-27 Bacup Road), Rawtenstall, the west side, from a point 18 metres south of its junction with the Centreline of Bacup Road for a distance of 20 metres in a southerly direction.

Schedule 7 - Taxi Stand

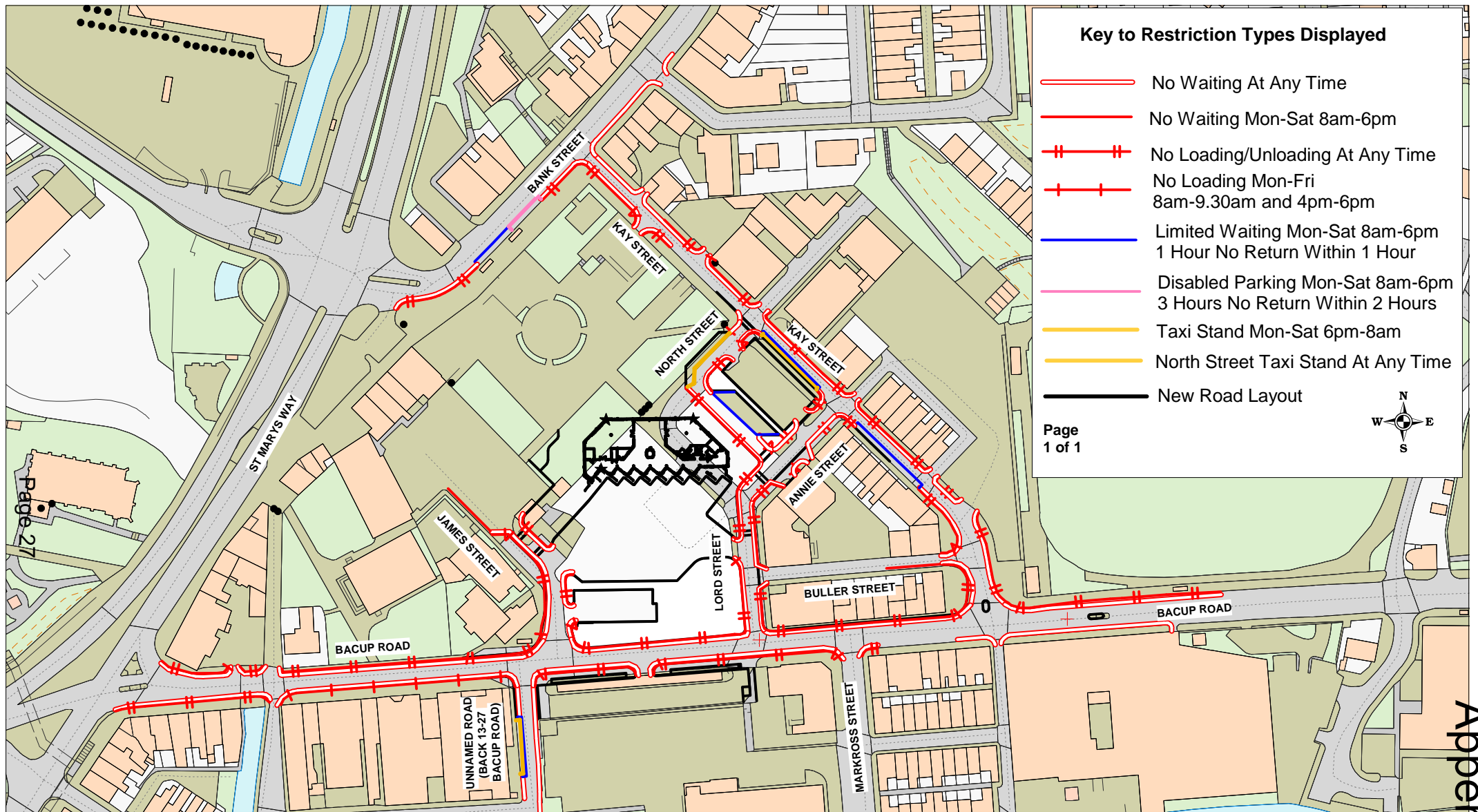
North Street, Rawtenstall, the north west side, from a point 9 metres west from its junction with the Centreline of Kay Street for a distance of 22 metres in a westerly direction.

Schedule 8 - Taxi Stand Monday to Saturday 6pm – Midnight and Midnight to 8am

- a) Kay Street, Rawtenstall, the south west side, from a point 7 metres north-west of its junction with the Centreline of Annie Street for a distance of 26 metres in a north-westerly direction.
- b) Unnamed Road (back 13-27 Bacup Road), Rawtenstall, the west side, from a point 18 metres south of its junction with the Centreline of Bacup Road for a distance of 20 metres in a southerly direction.

Schedule 9 - Disabled Person's Parking 3 Hours No Return Within 2 Hours Monday to Saturday 8am-6pm

Bank Street, Rawtenstall, the south east side, from a point 21 metres south-west from its junction with the Centreline of Kay Street for a distance of 15 metres in a south-westerly direction.



SCALE	1 : 1750
DATE	13/08/2019
DRAWING No.	BG/06-19/RawBS-Parking
DRAWN BY	TJP
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Report to the Cabinet

Meeting to be held on Thursday, 5 December 2019

Report of the Head of Service - Highways**Part I**

Electoral Divisions affected:
Chorley Central; Chorley North

Lancashire County Council (Market Street, Park Road, Chorley, Chorley Borough) (Suspension, Prohibition of Waiting and Limited Waiting) Experimental Order 2019
(Appendices 'A' and 'B' refer)

Contact for further information:

Chris Nolan, Tel: (01772) 531141, Highway Regulation – Highways and Transportation
chris.nolan@lancashire.gov.uk

Executive Summary

An experimental traffic regulation order which created 3 hour Limited Waiting bays on Park Road was introduced in April 2019 as part of the town centre redevelopment, with a view to providing additional parking facilities for visitors to the town centre, whilst addressing anomalies and to clarify, simplify and tidy up discrepancies that have been identified within the area. The experimental order was subject to a 6 month consultation which has now expired.

Recommendation

Cabinet is asked to consider approving that the experimental traffic regulation order is made permanent without amendment as detailed within this report and as set out in the Notice of Proposal and plan contained within Appendices 'A' and 'B'.

Background and Advice

The amendments to the current parking restriction and cycle lane layout along the southern section of Park Road have been undertaken on behalf of Chorley Borough Council as part of the ongoing town centre development, with a view to providing additional parking facilities for visitors to the town centre. The scheme has been wholly proposed and designed by Chorley Borough Council with Lancashire County Council providing assistance regarding the repositioning of the advisory cycle lane along the amended section.

The alterations to the cycle lane were necessary to avoid dangers to cyclists that may have arisen by having such facility alongside parking bays. The concerns are

problems with drivers opening doors on to the cycle lane and vehicles pulling out of parking bays across cycle lanes.

The new layout has been progressed as an experimental traffic regulation order which allows the changes to be put in place for a maximum period of 18 months during which ongoing monitoring and public comments received can be assessed before a decision is reached regarding its future operation. It was considered that by using an experimental order we could assess the impact of the changes with regard to the general traffic flows in the area.

Consultations

The proposed Order was advertised in the local newspaper and during the consultation period of 3 April 2019 to 16 October 2019 notices were also displayed on site. Divisional county councillors were consulted along with the council's usual consultees and the consultation documents posted on the council's website.

Objections

During the consultation period 2 objections were received to the proposal and comments were made prior to the introduction of the experimental order regarding the use of the bays.

Comments

The comments received prior to the introduction of the experimental order were sent to the council prior to the completion of works when the bays had been marked on the road but the plates indicating the restriction were yet to be fitted. The comments were that bays that were to be provided for visitors to the town centre were being occupied all day by workers and therefore did not serve the purpose as intended.

Engineers Response

The works have now been completed on site indicating a maximum stay of three hours with no return in two hours and therefore excluding all day parking releasing the parking spaces for visitors to the town centre.

Objection to the design of the cycle lane

An objection was received from a member of the public indicating that he was speaking on behalf of a national cycling group. The objection was that the diversion of the cycle lane to support the introduction of the parking bays does not conform to London Cycling Design Standards 2016. The objector is concerned that the design does not provide adequate markings on the footway to ensure the separation of the cycle lane and pedestrians.

Engineers and Designers Response

The alteration to the parking restrictions in Park Road has been completed on behalf of Chorley Borough Council and county council traffic engineers agreed that the length of road could be made available for parking subject to the diversion of the advisory cycle route. There was a need to divert the cycle lane to ensure the safety of cyclists. The concerns that were expressed by the objector were passed back to Chorley Borough Council which offered the following response.

The design of the scheme introduced to Park Road is fully compliant with London Cycling Design Standards 2016 which is the standards Lancashire County Council (LCC) currently use. A number of different options were discussed with LCC and the one delivered (by LCC) achieved the objectives of still offering a continuous cycle route whilst introducing additional on-street parking in an area where it would be utilised by both visitors to the town centre and Astley Park. LCC Traffic approved the design and LCC Highways carried out the implementation of such scheme.

Chorley Borough Council also made the comment that they do value the safety of cyclists and pedestrians which is demonstrated by further schemes throughout the borough.

It is considered that the points raised by the objector were correctly addressed and that the changes that have been made do fully consider design criteria and the safety of all highway users.

Objection to the introduction of the parking

A second objection was received from a member of the public who registered complaints with regard to the following:

1. The changes were implemented without any public consultation and without the due legal process;
2. The changes were completed within a conservation area and are not in keeping with the surroundings. The scheme damages the high heritage quality of the listed features and conservation designations in the area;
3. The work has included the addition of a metal rail to the top of the wall on the east side of Park Road that is ugly to the point of being an act of vandalism;
4. The work has made changes to the height of the footways on both sides of the road. This has included the loss of the stepped kerb and damaged the walls/railings adjacent to Astley Park;
5. That there are concerns regarding safety issues with regard to the new provisions and the responsibility for these lay with the county council.

Officer Response

During the initial planning of the scheme, it became apparent that discrepancies with the existing traffic regulation orders at the location would prohibit the provision of enforcement activity. As a result, measures were put in place to amend the scheme, ensuring that all existing restrictions in the area will be fully enforceable. The changes have been introduced as an experimental order and as such the public have a longer period to make representations regarding the changes. Any comments submitted are able to be better assessed as the changes are already in place, albeit temporarily. This is an accepted process for undertaking certain changes on the highway where it is necessary to experiment and monitor the impact of traffic restrictions as imposed.

In relation to concerns raised over the wall and railings, Chorley Borough Council has confirmed that following discussions with the borough council's conservation officer, the design has been chosen to be simple and functional so as not to detract from the elegance of the historic railings or the Memorial Arch and gates at the entrance to Astley Park. To try to attempt to copy these would have been both difficult and disproportionately expensive and would put these railings in competition

for supremacy against the historic ones. It was considered to be better to keep the modern installation simple and functional so that the historic elements continue to shine through and remain dominant within the conservation area.

The scheme that has been implemented has been fully assessed with regard for road safety including the diversion of the cycle route to the shared footway. It is the diversion of the cycle route that leads to the need to change the footway level and the metal railing to increase the height of the wall on the east side of Park Road. The scheme has been completed to include all the necessary safety features.

The introduction of parking at this point on Park Road, Chorley gives the advantage of narrowing the running lanes in both directions and therefore offers extra safety features in slowing traffic on a bend approaching a light controlled junction.

Implications:

Financial

The costs of the Traffic Regulation Order will be funded by Chorley Borough Council. Chorley Borough Council has funded the works involved in making the necessary changes to date. There is no financial risk to the county council.

Risk management

The works have been completed on behalf of Chorley Borough Council but the county council agreed with the changes in principle and made substantial changes to the design that significantly added to the costs incurred by Chorley Borough Council. Failure to agree to the permanent order will involve costs to Chorley Borough Council to reverse the changes.

Failure to approve that the making permanent of the experimental order would reduce the parking available in Chorley town centre and would impact on the viability of the measures that Chorley Borough Council is taking to improve the viability of the town as a commercial centre.

There have been no reports of problems at this point on Park Road therefore we would not be looking to make the changes to the regulations. The request for the additional parking at this point will offer improvements to road safety in that the facility will reduce the width of the running lanes and this will, in turn, reduce traffic speeds on Park Road at a point prior to a signalised junction.

List of Background Papers

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		

NOTICE OF MAKING
ROAD TRAFFIC REGULATION ACT 1984
LANCASHIRE COUNTY COUNCIL

**(MARKET STREET, PARK ROAD, CHORLEY, CHORLEY BOROUGH) (SUSPENSION,
PROHIBITION OF WAITING AND LIMITED WAITING) EXPERIMENTAL ORDER 2019**

NOTICE IS HEREBY GIVEN that on the 3rd April 2019 Lancashire County Council made the above Experimental Traffic Regulation Order under Sections 9 and 10 to the Road Traffic Regulation Act 1984, as amended, the effect of which will be to:

1. Suspend the "Lancashire County Council (Chorley Area) (On Street Parking Places, Prohibition and Restriction of Waiting) Consolidation Order 2009" insofar as it relates to:
 - a) Items (163)a)(iv), (163)c)(v), and (183)(ii) of Schedule 10.01;
 - b) Items (6)a), (6)b), (7)i and (7)(ii) of Schedule 11.010.
2. Introduce a prohibition of waiting in the following lengths of road:
 - a) Market Street, Chorley, the south side, from its junction with the projected centre line of Back Mount Street in a general southerly direction to its junction with the centre line of Union Street;
 - b) Market Street, Chorley, the west side, from its junction with the centre line of Back Mount Street, in a general southerly direction to its junction with the centre line of High Street;
 - c) Park Road, Chorley, the north side, from its junction with the centre line of Preston Street, in a general southerly direction to a point 8 metres south of its junction with the centre line of Rectory Close;
 - d) Park Road, Chorley, the north side, from a point 112 metres south of its junction with the centre line of Rectory Close, in a general southerly direction to its junction with the centre line of Back Mount Street;
 - e) Park Road, Chorley, the east side, from a point 18 metres north of its junction with the centre line of Park Street for a distance of 120.5 metres in a general southerly direction;
 - f) Park Road, Chorley, the east side, from a point 202.5 metres south of its junction with the centre line of Park Street in a general southerly direction, to its junction with the projected centre line of Back Mount Street.
3. Introduce a limited waiting parking place, for 3 hours, no return within 2 hours, Monday to Saturday, 8am to 6pm in the following lengths of road:
 - a) Park Road, Chorley, the west side, from a point 8 metres south of its junction with the centre line of Rectory Close for a distance of 104 metres in a general southerly direction;
 - b) Park Road, Chorley, the east side, from a point 102.5 metres south of its junction with the centre line of Park Street for a distance of 100 metres in a general southerly direction.

This Order will come into force on the 16th April 2019 and will be in operation for an experimental period of up to 18 months. The Order contains a provision under Section 10 of the Road Traffic Regulation Act 1984 allowing an authorised Officer to modify or suspend the operation of the Order or any provision of it for the purposes set out in that section.

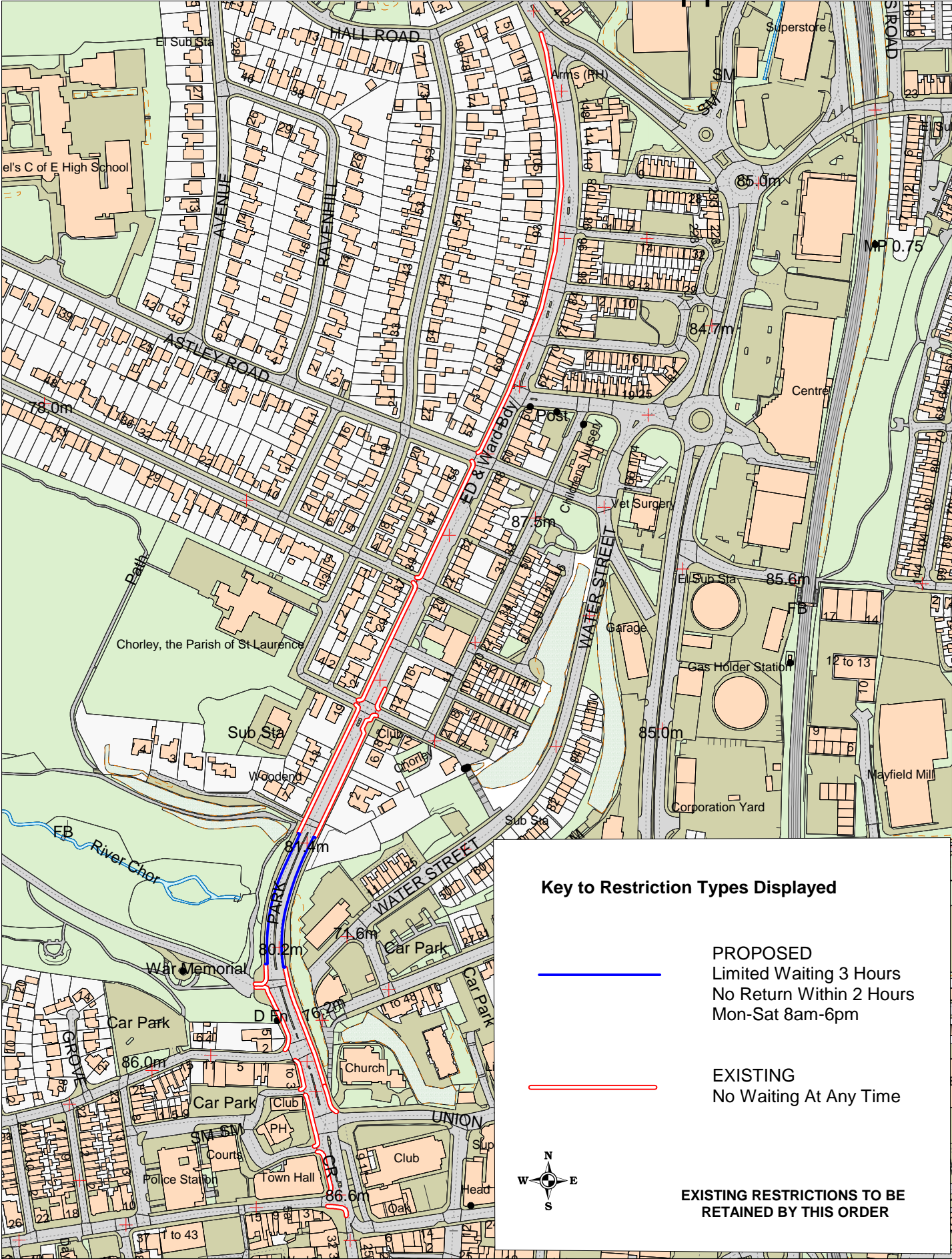
Relevant documents for making this Order may be inspected during normal office hours at the offices of Chorley Borough Council, Town Hall, Chorley, PR7 1DP, and at the offices of The Director of Corporate Services, Lancashire County Council, Christ Church Precinct, County Hall, Preston PR1 8XJ.

Lancashire County Council will be considering in due course whether the provisions of this Experimental Order should be continued in force indefinitely. Any person may object to the making of this order for the purpose of such indefinite continuation. Objections should be made in writing to The Director of Corporate Services, Lancashire County Council, P O Box 78, County Hall, Preston PR1 8XJ, or by e-mail to tro-consultation@lancashire.gov.uk stating the ground upon which the objection/representation is made, within six months of the date on which this Order shall have come into force, or the date on which any variation or modification or the latest variation or modification shall have come into force and quoting the reference **LSG4/894.9417/AFR**.

Any person wishing to question the validity of the Experimental Order or any of its provisions on the grounds that it or they are not within the powers conferred by the Act or that any requirement of the Act or of any instrument made under the Act has not been complied with, that person may within six weeks from the date on which the Order was made, apply for that purpose to the High Court.

Laura Sales, Director of Corporate Services
09 April 2019

Appendix B



Report to the Cabinet

Meeting to be held on Thursday, 5 December 2019

Report of the Director of Adult Services**Part I**

Electoral Divisions affected:
Burscough and Rufford;
Ormskirk; Skelmersdale
Central; Skelmersdale East;
Skelmersdale West; West
Lancashire North; West
Lancashire East; West
Lancashire West;

West Lancashire Partnership - Approval of Memorandum of Understanding
(Appendix 'A' refers)

Contact for further information:

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Executive Summary

The West Lancashire Partnership involves a number of organisations from the NHS, local authority, private, voluntary, community and faith sectors operating in the area.

To ensure the county council's continued involvement in the Partnership's development, Cabinet is asked to approve the accompanying Memorandum of Understanding at Appendix 'A'.

Recommendations

Cabinet is asked to:

- (i) Endorse the progress to date and the future direction of travel for the West Lancashire Partnership.
- (ii) Approve the accompanying Memorandum of Understanding at Appendix 'A'.
- (iii) The addition of West Lancashire Partnership to the county council's list of outside bodies.
- (iv) The appointment of County Councillor Eddie Pope as the county council's representative on the Executive Group of the West Lancashire Partnership for 2019/20 and until the next Lancashire County Council elections in May 2021 with

subsequent appointments being determined every four years following a County Council election.
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Background and Advice

For the purposes of this report, West Lancashire is defined as the area within the district council boundaries contained by West Lancashire Borough Council.

In terms of the relatively distinct communities that make up the West Lancashire area the West Lancashire Partnership is planning and delivering its services on the basis of three neighbourhoods which it defines as follows:

- Northern Parishes (including Tarleton, Hesketh Bank, Banks and Rufford) – population 30,163
- Ormskirk – population 45,085
- Skelmersdale – population 38,359

Partnership Developments during 2019

Scope and Purpose

The West Lancashire Partnership began to form in October 2018. The key partners were:

- West Lancashire Clinical Commissioning Group
- Lancashire County Council
- West Lancashire Borough Council
- West Lancashire Council for Voluntary Services
- Lancashire and South Cumbria NHS Foundation Trust
- Virgin Care
- West Lancashire GP Federation

The overarching purpose of the Partnership has been to explore and secure sign up to the establishment of a West Lancashire system wide approach to health and care integration, aligned to the developments emerging from the Lancashire and South Cumbria Integrated Care System.

Subsequently the West Lancashire Partnership Executive was established in shadow form and it has been meeting monthly for the last year. This has been followed by development time for the three neighbourhoods of the Northern Parishes, Ormskirk and Skelmersdale. Indeed the initial priority of the West Lancashire Partnership has been to develop, grow and nurture a neighbourhood system for the integration of health and care across West Lancashire.

In March 2019, Cabinet received a report describing the context and purpose of the West Lancashire Partnership and it gave its formal approval to the county council's continued membership and active participation in its development.

Since that report, the Partnership has made a clear statement of the intended integration model for West Lancashire.

West Lancashire had initially been termed an 'Integrated Care Partnership', which was consistent in both name and scope with the other four constituent areas of the Lancashire and South Cumbria Integrated Care System. However, in late spring 2019, it was agreed to reframe the scope of the Partnership so that West Lancashire could from then on be formally recognised as a 'Multi-Speciality Community Partnership'.

For public information purposes it will continue to be known as the West Lancashire Partnership.

This change to a multi-speciality community partnership reflects;

- The organising principle in West Lancashire of community; local people and local communities.
- The strong focus on transformation and innovation in 'out of hospital' care in West Lancashire.
- The commitment to using integration to intensify efforts for tackling the wider, social determinants to protect good health and achieve longer term, sustainable health improvements.

A multi-speciality community partnership is what it says it is - a multi-specialty, community-based, partnership, delivering a new care model. This is set in the particular context of West Lancashire, but based on the model of care outlined in 'Building for the Future' - <http://www.westlancashireccg.nhs.uk/building-for-the-future/>.

It is recognised that historic organisational and sector boundaries sometimes make it harder to provide joined-up care that is preventative, high quality and efficient. The multi-speciality community partnership model aims to dissolve the divisions. It involves redesigning care around the health of the population, irrespective of existing institutional arrangements. Ultimately, it is about creating a new system of care delivery that is backed up by a new financial and business model (<https://www.england.nhs.uk/wp-content/uploads/2016/07/mcp-care-model-frmwk.pdf>).

The West Lancashire Partnership is therefore operating according to a different model to that which is now established in the rest of the Lancashire and South Cumbria Integrated Care System footprint. These other areas (namely – Central, Fylde Coast, Morecambe Bay and Pennine) each have a local acute hospital as one of their key partnership members. This is with the aim of closer alignment and integration of hospital services with those based in the community. As such they should continue to be described as 'Integrated Care Partnerships'.

In the West Lancashire case, much of the populations hospital care needs are met by Southport and Ormskirk NHS Hospital Trust, and it is indeed an associate member of the West Lancashire Partnership. However, Southport and Ormskirk Hospital is also part of the Merseyside Integrated Care System and so West

Lancashire Clinical Commissioning Group is necessarily engaged in shaping arrangements and services through that governance route too. More details about the exact role of Southport and Ormskirk NHS Hospital in the West Lancashire Partnership will become apparent as the various workstreams progress and mature.

Consultation and engagement with the local population shows that residents want to see services delivered in a more joined-up way. The ethos of the West Lancashire Partnership is therefore not just about integrating planning and budgets between NHS organisations, but also to incorporate the involvement of a much wider range of services and specialists reflecting the focus on the wider and social determinants of health and wellbeing. It draws in local government, third sector and education partners, amongst others, thereby being reflective of its place-based approach. Over time this could mean the further provision of some services currently based in hospitals moves into the community, such as some outpatient clinics or care for frail older people, as well as some diagnostics, for example.

At the meeting on 5 November 2019 the Partnership reflected on its progress over the last year. Key successes that were noted included:

- The creation of greater trust between partners.
- Better understanding of each partner's positions and opinions, at the individual and organisational level, to inform work within and beyond the Partnership.
- Increasing consistency in representation at the Partnership, demonstrating clear commitment to its work.
- Meaningful and in depth conversations about some of the bigger issues facing communities and organisations involved in health and social care in West Lancashire with increasingly collective agreement on the priority issues.

The West Lancashire Partnership has agreed some key milestones as the multi-speciality community partnership model mobilises and matures. Further reports will come back to Cabinet if these involve significant changes in operating arrangements affecting the county council or indeed if proposals emerge for revisions to the governance of the Partnership.

Current Priorities

The current priority workstreams are:

- Collective accountability (governance)
- Financial model
- Communications and engagement
- Care co-ordination and population health management
- Protecting good physical and mental health (behaviour change)
- Stimulate, sustain and innovate around the care sector (care homes and domiciliary)
- Workforce
- IT enabled

The need to establish a new workstream focussed on children has been agreed at the meeting held on 5 November 2019, but the details are still being worked through.

Each workstream has a Senior Responsible Officer to ensure mobilisation continues. This includes identifying other senior officers to support them and ensure delivery of the work. These senior officers will come together in a Partnership Senior Leadership Team to ensure continued delivery of actions on a monthly basis between Executive meetings.

In addition, 'frailty' has been agreed as a priority for the early development of a Partnership-wide approach. All workstreams will be considering how their work could be scaled up to enhance the integration of services involved in responding to frailty in the population. This includes taking account of the insights offered by population health management analysis into the causes, and patterns of frailty in each of the three neighbourhoods.

The Partnership has also reviewed its current priorities against those of the Lancashire and Cumbria Integrated Care System. There is a strong correlation between the main areas of focus for the multi-speciality community partnership, with the priorities set out by the Integrated Care System.

Governance of the West Lancashire Partnership

Memorandum of Understanding

The West Lancashire Partnership has recently refreshed its governance and arrangements for decision-making with an accompanying Memorandum of Understanding which was approved at the West Lancashire Partnership Executive meeting held on 5 November 2019. This document is now going through relevant governance structures for each partner organisation.

The document can be found at Appendix 'A' and is presented here for Cabinet approval.

County Council representation

For more than a year the county council has been represented at the West Lancashire Partnership by the Director of Adult Services, Tony Pounder, and that continues to be the case at an officer level.

However, there have been some recent additions to the membership of the Executive group of the West Lancashire Partnership, namely:

- Lay members from NHS West Lancashire Clinical Commissioning Group have now joined the Executive.
- Elected members from both West Lancashire Borough Council and Lancashire County Council have also accepted invitations to take up places on the Executive Group.

The invitation for the county council to nominate an Elected Member to attend was initially issued to County Councillor Shaun Turner, the Cabinet Member for Health and Wellbeing. County Councillor Turner subsequently nominated County Councillor Eddie Pope to represent him and the county council at these meetings and he began to attend from November 2019 onwards.

Senior Appointments

The Partnership Executive has agreed to establish a new role of 'Interim Managing Director' and this is likely to be from among the existing senior management team of the Clinical Commissioning Group.

The West Lancashire Partnership Executive has also agreed to appoint an independent Chair. The county council has agreed to part fund the cost of this appointment, which is likely to involve an annual contribution of up to £3,000.

Consultations

No public consultation has been involved in the drafting of the Memorandum of Understanding. However there has been active engagement of all the stakeholders involved in the West Lancashire Partnership in agreeing its purpose and contents.

Implications:

This item has the following implications, as indicated:

Risk management

As health and care integration progresses in West Lancashire, it is important that the direction of travel and its ultimate implications for the county council as an organisation in its own right, and for the population it serves, are fully understood and endorsed. The same principle holds for all other partners listed in the Memorandum of Understanding who are active participants to health and care integration in West Lancashire.

The approval of the Memorandum of Understanding is an important milestone in the integration journey in West Lancashire and although it has no legal force, it is an important and public statement of the council's commitment to the development and its own involvement in West Lancashire Partnership.

It is right that the county council should play a significant political and organisational role in the leadership of these developments by its active participation in the West Lancashire Partnership. The nature and scale of the council's statutory responsibilities in relation to adult social care, public health and children's social care makes it a vital member of the partnership. Conversely if the county council fails to be an active participant in the development of health and care integration in West Lancashire, it would create a significant risk that the council could be left behind, and the local population experiences poorer quality services and outcomes as a result.

Financial

Health and care integration in West Lancashire will inevitably demand a greater alignment of organisational resources, including financial resources across the NHS and local government. There is also a commitment to a more collaborative approach to identifying financial efficiencies. Detail on this needs to be worked through and a finance workstream has now been established.

The appetite and governance required to move towards aligned or pooled budgets across partners working on health and care integration in West Lancashire, including issues around managing sovereignty and risk, needs to be considered as part of the next development steps not just for West Lancashire but ultimately for the whole of the Lancashire and South Cumbria Integrated Care System. Options such as further alignment of budgets, or the creation of pooled budgets with accompanying section 75 arrangements may be considered for agreed areas such as intermediate care or public health. This is something that is consistent with local priorities.

Legal

Currently, no legally binding changes have been made to the status or relationships between organisations working on health and care integration in West Lancashire, but the Memorandums of Understanding between organisations signals support the direction of travel and enable successful delivery.

Following the publication of the NHS Long Term Plan, consideration has been given to the local implementation of any legally binding changes that may be required to deliver this. This is with particular regard to the establishment of Primary Care Networks and expanded multidisciplinary neighbourhood teams. These neighbourhood teams would involve county council services such as social care.

However, it is important to note that the Social Care Green Paper has not yet been published and that will also have significant impact on shaping the future involvement of local government and social care in the development of the West Lancashire Partnership.

List of Background Papers

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		



WEST LANCASHIRE PARTNERSHIP.

Item 2 Final MoU

05 November 2019



WEST LANCASHIRE PARTNERSHIP

MEMORANDUM OF UNDERSTANDING (MoU)

PROPOSED PRINCIPLES

THE PARTIES TO THE MOU

Parties to the MoU will be the West Lancashire Partnership Executive and Neighbourhood Partnership Members 'Parent' Organisations:

- Lancashire Care NHS Foundation Trust
- Lancashire County Council
- NHS West Lancashire Clinical Commissioning Group
- Primary Care Networks represented by the Clinical Directors for each area (x3)
- Southport and Ormskirk NHS Hospitals Trust (Associate Member)
- Virgin Care
- West Lancashire Borough Council
- West Lancashire Council for Voluntary Services
- West Lancashire GP Federation
- Relevant Neighbourhood Partnership Representatives from each of the three areas – tbc by each area – not already included (above)

THE PROGRAMME

This MoU covers a period until March 2021 which is referred to as the “shadow period”. Within this however the West Lancashire Partnership has some underpinning milestones as the MCP model mobilises and matures. These milestones are that the Partnership aims to operate in virtual form from Nov 2019 until March 2020. At this point the Partnership aspires to move into partial form. This will be dependent on testbed schemes, drawn from the Partnership’s agreed priorities, being ready to allow a testing of the underpinning clinical, financial and business model. Moving to a “full” state will be dependent on changes to statute.

The focus will be on integration and innovation in out of hospital health, wellbeing and care.

To **deliver** this vision the parties to the West Lancashire Partnership will **implement the agreed workstream outcomes** as agreed by the Partnership at place (West Lancashire) and neighbourhood (Ormskirk, Skelmersdale and the Northern Parishes) level.

Each of these workstreams will have attendant work programmes –that will include key outcomes and outputs, timescales attached to their achievement, governance (decision making) arrangements (**delegated or reserved**) and key responsible officers.



GOVERNANCE ARRANGEMENTS

Establish a Partnership Board (the West Lancashire Partnership Executive) to oversee both the 'place' level programme and the contribution of 'neighbourhood' level workstreams from Ormskirk, Skelmersdale and the Northern Parishes to the overall West Lancashire programme.

The West Lancashire Partnership Executive will be deemed to be 'the West Lancashire Partnership Board'

The parties **may** - if there is a unanimous decision to do so – establish a Joint Committee or Committees to enable delegated decisions (**if** agreed by each party to this agreement in line with each organisation's approved (as amended) Scheme of Reservation and Delegation) to be taken – if desired - to speed up the implementation of agreed workstream priorities.

The parties agree to respect the legal personality of each member organisation, and their individual legal duties and obligations according to each organisation's legal status.

The Parties will each **use their reasonable endeavours to work together to meet the requirements of the Partnership's workstreams based on the Agreed Principles and in line with the agreed Timetable.**

Each Party confirms that it has not entered into and will not enter into any arrangements or negotiations with any third party concerning the implementation of the West Lancashire Partnership or neighbourhood workstreams without the express written consent of the other Parties. This provision shall be binding on the Parties for the duration of this MoU.

The Parties shall ensure that their officers, employees, agents, advisers and other representatives comply with the undertakings in this clause.

DURATION OF MEMORANDUM OF UNDERSTANDING

The MoU will remain in force for the duration of the programme.

The MoU will be reviewed at regular intervals and no less than twice per annum by the Project Board and – as necessary – through the 'parent' organisations of each party to this agreement.

AMENDMENT OF MEMORANDUM OF UNDERSTANDING

The MoU may only be amended if there is a unanimous decision by the parties to this agreement and – as necessary – through the 'parent' organisations of each party to this agreement.

TERMINATION OF MEMORANDUM OF UNDERSTANDING

The MoU can be terminated at any time during the lifetime of the programme **if** there is a unanimous decision to do so by all parties to this agreement.



LEAVING THE PARTNERSHIP

If a member **organisation** deems it necessary to leave the West Lancashire Partnership, this should be provided in writing to the Chair of the Partnership three calendar months in advance of the date of the intended leaving date.

This period of notice to quit the partnership will ensure that the West Lancashire Partnership has sufficient time to understand the consequences of the resignation on the future sustainability of the programme, and to take all necessary governance decisions to update the MoU and programme management arrangements; and in exceptional circumstances, to consider how the partnership should be terminated.

CONFLICT AND DISPUTE RESOLUTION

If a member organisation gives notice to leave the West Lancashire Partnership in the manner outlined above, or verbalises their intention to do so to the Independent Chair, or the Interim Managing Director of the Partnership, an independent review meeting will be **offered** to the parties to establish the reasons for the intended resignation from the Partnership, and to establish, using conflict resolution methods, if the resignation can be avoided, and what reasonable steps can be taken to do so to preserve the partnership arrangements for the benefit of the communities served.

RISK MANAGEMENT

The West Lancashire Partnership work programme - at place and neighbourhood levels - is focused upon improving Out of Hospital Care (OOH) to improve community and patient outcomes by: realigning existing resources and/or redesigning services in a multi-agency setting (place and neighbourhood) to make the most effective use of partnership resources.

In so doing, the West Lancashire Partnership will develop a risk management strategy to assess, share and put in place mitigating actions to minimise the risk to the communities and patients and to members of the West Lancashire Partnership.

SCHEME OF RESERVATION AND DELEGATION

In the 18 months of operation of the West Lancashire Partnership in 'shadow' form i.e., from September 2019 to March 2021 there will be a presumption that decisions taken to pursue a course of 'transformative' action at the West Lancashire Partnership Executive and/or at neighbourhood level, will **request the approval of** each of the parties parent organisations **directly affected** by the recommendation before a West Lancashire Partnership 'strategic and transformative' programme of work is considered to have been approved.

Alternatively, the parties may – as set out above – choose to establish joint committee arrangements where a clear scheme of reservation and delegation will operate according to



the nature of decisions to be taken by parties to the MoU to delegate and reserve defined decision making powers.

It should be noted that all statutory parties to this MoU will retain overall responsibility for the discharge of **(all)** their **statutory** functions, including those that have been delegated to joint committee arrangements and outlined in relevant partner organisation's Schemes of Reservation and Delegation.

INDICATIVE WORK PROGRAMME

This has been agreed at the West Lancashire Partnership Executive and will be the basis upon which the West Lancashire Partnership Programme will evolve.

This programme is the basis upon which the partnership has been formed and will be the central document against which the partnership measures the achievement of its stated objectives.

Any **fundamental** amendment to the workstream objectives and outcomes contained in the Work Programme will require the unanimous approval of the Board (the West Lancashire Partnership Executive); and/or the 'parent' organisations of the West Lancashire Partnership member organisations **as necessary** (in accordance with organisational Schemes of Reservation and Delegation).

The workstreams at '**place**' level will be **strategically** focused:

- **Collective accountability** (governance)
- **Financial model**
- **Communications and engagement**
- **Care co-ordination and population health management**
- **Protecting good physical and mental health** (behaviour change)
- **Stimulate, sustain and innovate around the care sector** (care homes and domiciliary)
- **Workforce**
- **IT enabled**

Whereas the workstreams for each neighbourhood will be more **locally** focused to respond to **neighbourhood priorities** (that in turn will contribute to the achievement of place-based priorities):

- Protecting good physical and mental health (behaviour change)
- Stimulate, sustain and innovate around the care sector
- 'Grow our Own' workforce development
- Care co-ordination and population health management



THE WEST LANCASHIRE PARTNERSHIP STRUCTURE

The West Lancashire Partnership Executive

The West Lancashire Partnership Executive is the overarching Board for the partnership and as such will be responsible (in the shadow phase: November 2019 to March 2021) for overseeing the implementation of the West Lancashire work programme and recommending transformative changes to services and or/their funding to the directly affected 'parent organisations'; or making decisions through a Joint Committee – as set out above.

The West Lancashire Partnership will be representative of both the 'place' (West Lancashire) and the 'neighbourhoods' (Ormskirk, Skelmersdale and the Northern Parishes) therein.

The Neighbourhood Partnerships

Each of the three Neighbourhood Partnerships for Ormskirk, Skelmersdale and the Northern Parishes will shape neighbourhood proposals to transform the health and wellbeing of the communities served according to local priorities. The Neighbourhood Partnerships will be representative of their neighbourhoods and according to local priorities.

The Neighbourhood Partnerships will make recommendations for transformative change in their communities to the West Lancashire Partnership, and if supported, these will be decided upon either (a) by reference to the relevant 'parent' organisations for approval, or (b) through a Joint Committee established by the West Lancashire Partnership.

The Primary Care Networks and Clinical Directors

The three Primary Care Networks (PCNs) will each bring together the GP and allied health community to identify new ways of working to increase capacity in primary care and to reduce the flow of demand to acute services.

The Clinical Directors of each of the three PCNs will be members of the relevant Neighbourhood Partnership, and all three Directors will be represented on the West Lancashire Partnership Board.

The PCNs may also nominate additional network representatives to attend relevant **Neighbourhood Partnership** meetings according to local priorities.

SUPPORT TO THE WEST LANCASHIRE PARTNERSHIP

In the shadow period of operation, NHS West Lancashire CCG has agreed to facilitate the development of the partnership by designating its Director of Strategy and Operations as interim Managing Director of the Partnership, who will be supported by a small team of CCG staff during that time, and who will oversee multi-agency teams to bring the West Lancashire Partnership work programme to fruition.



It is expected that partners will identify key personnel to take a full and active role in the partnership at 'place' and at 'neighbourhood' level to bring about transformative change for the benefit of the West Lancashire community.

ACCOUNTABILITY AND REPORTING ARRANGEMENTS

The West Lancashire Partnership is a partnership of individual organisations assembling with a common purpose and focus for that area and the three identifiable neighbourhoods of Ormskirk, Skelmersdale and the Northern Parishes within it.

The partnership exists through the express approval of its constituent partners (outlined above), and by implementing changes that are approved through a Joint Committee, or by recommending a course of action to relevant 'parent' organisations.

The representatives of the 'parent' organisations represented at various levels of the West Lancashire Partnership will be accountable to those organisations and will formally report on the work of the West Lancashire Partnership through the 'parent' organisations governance structure following each meeting of the West Lancashire Partnership.

OVERVIEW AND SCRUTINY ARRANGEMENTS

The work of the West Lancashire Partnership will be subject to the Overview and Scrutiny arrangements of each partner organisation; and the West Lancashire Partnership will produce an Annual Report on its work and achievements that will be provided to each 'parent' organisation which may be incorporated into those organisation's Annual Reports and be subject to public scrutiny.

WLP 31/10/19

Report to the Cabinet

Meeting to be held on Thursday, 5 December 2019

Report of the Director of Adult Services**Part I**

Electoral Division affected:
(All Divisions);

Adult Social Care - Winter Plan 2019/20

(Appendix 'A' refers)

Contact for further information:

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Executive Summary

This year's plan for 2019/20 has now been finalised and reflects and summarises the various actions and services that are in place to support the residents of Lancashire who may need our adult social care services across the winter months.

Information is also included in the plan from other services across the council which contribute towards supporting people to stay safe and well during winter. The plan highlights both existing and developing services and some of the risks to sustaining these.

The plan is shared each year with NHS organisations across Lancashire and contributes into the multi-agency Winter Plans in each of the 5 Lancashire Integrated Care Partnership areas (Fylde Coast, Morecambe Bay, Central Lancashire, West Lancashire, and Pennine Lancashire).

This is deemed to be a Key Decision and the provisions of Standing Order C19 have been complied with.

Recommendation

Cabinet is asked to:

- (i) Approve the county council's Adult Social Care Winter Plan for 2019/20, set out at Appendix 'A'.
- (ii) Note the financial risks beyond the current financial year 2019/20 to some of the schemes detailed in the plan, which are currently funded from the Improved Better Care Fund.

Background and Advice

For all health and social care systems across England, 'Winter planning' is a necessary and critical part of the annual planning cycle, in order to ensure business continuity and manage major areas of risk during what is typically a more pressured season of the year.

In order to set out the approach across winter 2019/20 for Lancashire County Council Adult Social Care, a 'Winter Plan' has been developed. Elements of the plan have already started to come into effect but if the full plan is approved by Cabinet its full impact will run until 31 March 2020.

An ageing population, combined with increasing numbers of people with a long term health condition, means that demand for both health and social care is increasing, and it is well known that these pressures increase during winter months, particularly across the urgent care system. Following another challenging winter in 2018/19 across the Lancashire and South Cumbria Integrated Care System, the need for integrated planning is again critical for this coming winter. The Council's Adult Social Care leadership is working closely with partners in the various local Integrated Care Partnerships (or Multi-speciality Partnership in the case of West Lancashire) and the Accident and Emergency Delivery Boards, to ensure that, as far as possible, newly commissioned discharge or hospital avoidance arrangements are in place and existing services are optimised before the full force of winter is felt.

These arrangements are designed to support the extra pressures the health and social care system face throughout the winter. However, it is important to be mindful of the considerable pressures that the Lancashire and South Cumbria health and social care system is already experiencing. This means there are already significant challenges faced by many local health and social care statutory organisations in achieving consistently good performance, balancing budgets and ensuring sufficient workforce is available.

Nevertheless, as we head into winter 2019/20, the existing services set up with money from the Improved Better Care Fund places us in a relatively improved position to meet the challenges ahead.

Initiatives such as the Acute Social Work peripatetic team will bolster social work assessment capacity, enabling those teams to better respond to demand when there are surges in demand due to hospital pressures. There also continues to be further enhancement and expansion of 'Home First' schemes and pathways across the county, which are designed to improve system flow, and decision-making arrangements and outcomes for individual citizens.

The 24/7 Acute Mental Health Professional service continues to make a significant and positive impact. The greater availability of Acute Mental Health Professionals around the clock enables more people to avoid unnecessary attendances at Acute Emergency Departments, where they can experience very lengthy waits for assessments and mental health beds, in an environment that is rarely conducive to providing the right support for individuals who are in an acute phase of mental illness.

In addition to setting out the overall plans across the winter months, the specific issue of capacity and contacts across the Christmas and New Year holiday period are included in relation to each service provided, to enable seven-day hospital

discharge arrangements. Within each Integrated Care Partnership or Multi-speciality Partnership, Adult Social Care will continue to participate in and respond to escalations, reporting on a daily basis with NHS partners through the Operational Pressures Escalation Level Framework. This is a national NHS framework, designed to ensure a collaborative approach to supporting all parts of the system. Work is underway to look at the council's participation in the 'Escalation Management System Plus' reporting mechanism across the Integrated Care System.

Adult Social Care will continue to work with each Integrated Care Partnership (or Multi-speciality Community Partnership in relation to West Lancashire) area, through existing networks and via each of the five Accident and Emergency Delivery Boards in place across the County. It is the role of the multiagency Accident and Emergency Delivery Boards to coordinate actions by services and organisations, and to ensure delivery in their respective parts of the local urgent care system. However, where possible, a pan-Lancashire approach will be encouraged to maximise system resilience and the benefits of the deployment of resources.

Many of our current resources to support urgent care and flow out of hospitals continue to be enhanced through Improved Better Care Fund monies, and we will ensure best use of funding to meet Key Performance Indicators and ensure resilience across the system.

Across this winter, work will continue through the Advancing Integration Board (formerly the Better Care Fund Group) to progress the Intermediate Care Review. Utilising a programme management approach, with the aim of achieving financial sustainability and effective delivery of new services and pathways that evidence shows will make a difference, and to agree funding options beyond March 2020.

When systems are under pressure, it becomes even more important to collaborate to make best use of public funding and to reduce duplication. Lancashire County Council will continue to plan with partners to ensure that these principles underpin our collective response to winter resilience. A copy of the proposed county council Winter Plan for 2019/20 has therefore already been shared with each Accident and Emergency Delivery Board, for inclusion in the system wide winter planning and delivery system reporting.

Consultations

The Lancashire County Council Adult Social Care Winter Plan 2019/20 has been developed with the close involvement of local NHS stakeholders.

Implications:

This item has the following implications, as indicated:

Risk management

The Winter Plan will be subject to close monitoring in a number of forums to ensure its full delivery and the achievement of key outcomes. These forums include the five multiagency Accident and Emergency Delivery Boards that cover the Lancashire and South Cumbria system, the multiagency Advancing Integration Board that covers the Lancashire county council footprint; and internally via the county council's own

Performance Board arrangements. The whole system's performance will also be closely scrutinised by NHS England regionally and nationally.

Finance

The Lancashire spending on 'Winter monies' is £5.518m, which is contained within the Better Care Fund.

Within the Winter Plan are a number of schemes and services that are in operation only through the use of Improved Better Care Fund monies. Many of these schemes have a positive impact on performance targets such as Delayed Transfers of Care, as well as delivering improved outcomes and experience for Lancashire citizens in need of support via 'Home First' initiatives.

Sustainable social care funding solutions for the longer term are therefore required if these critical services are to continue beyond 2019/20, but the existing money should suffice to ensure these services continue through this coming winter.

List of Background Papers

Paper	Date	Contact/Tel
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None		
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Reason for inclusion in Part II, if appropriate		
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N/A		
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Lancashire County Council Adult Social Care Winter Plan 2019/20

Author: Sue Lott, Head of Service

Date 1st October 2019

Version: FINAL

Document Version Control

Version	Issue Date	Changes from Previous Version	Approver's Name	Approver's Title	Sent To	Date Sent
V1	31 st August 2019	Draft Plan	Sue Lott	Head of Service, Social Care Service		31 st August 2019
V2	1 ST October 2019	Final Draft	Sue Lott	Head of Service, Social Care Service	Louise Taylor Exec Director of Adult Services and Health & Wellbeing Tony Pounder, Director of Adult Services Ian Crabtree, Director of Transformation	
Final	3 rd October 2019	Final Version				

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1. Introduction

Winter planning is a necessary and critical part of business planning in order to set out business continuity and managing major areas of risk during what is typically a pressured season of the year.

In order to set out the approach across Winter 2019/20 for Lancashire County Council Adult Social Care, a winter plan has been developed. This plan comes into effect from 1st October 2019 and will run until the 31st March 2020

An ageing population combined with increasing numbers of people with a long term health condition means that demand for both health and social care is increasing, and we know that these pressures increase during winter months, particularly across the urgent care system. Following another challenging winter across the Lancashire and South Cumbria Integrated Care System, the need for integrated planning is critical and LCC Adult Social Care is working closely with partners in each Integrated Care Partnership to ensure that so far as possible, new pathways are in place and existing pathways are either enhanced or maximised to optimum effectiveness before winter commences to support systems to meet demand pressures. However there continue to be challenges to significantly reduce and maintain low to no levels of Delayed Transfers of Care, the challenging financial position of the Council, and workforce pressures across the health and social care sector remain.

As we head into winter 2019/20, some of the intensive work across the last 12 months to build on the foundations of new initiatives in place through use of the Improved Better Care Fund (iBCF) monies is placing us in an improved position to meet the challenges ahead. Initiatives such as the Acute Social Work peripatetic team are helping to bolster assessment resource enabling those teams to better respond to demand whilst team members are on leave and where there are surges in demand due to Hospital pressures. The 24/7 Acute Mental Health Professional (AMHP) service continues to make a significant impact on availability of AMHPs to enable people to avoid unnecessary attendances to the Emergency Department and then very lengthy waits for assessments/mental health beds in an environment that is not resourced or skilled to provide the right support. .

In addition to setting out the overall plans across the winter months, capacity and contacts across the Christmas and New Year holiday period are included in relation to the service provided to enable 7 day hospital discharge arrangements. Within each ICP, Adult Social Care will continue to participate in and respond to the escalation reporting on a daily basis with NHS partners through the Operational Pressures Escalation Level Framework (OPEL– national NHS escalation framework) ensuring a collaborative approach to supporting all parts of the system. Work is underway to look at the council's participation in the Escalation Management System Plus (EMS Plus) reporting mechanism across the ICS.

Adult Social Care will continue to work with each Integrated Care Partnership (ICP) (or MCP in relation to West Lancashire) area through existing networks and through each of the five A&E Delivery Boards across the County. Where possible, a pan Lancashire approach will be encouraged to maximise system resilience and the benefits of the deployment of resources. Many of our current resources to support urgent care and flow out of hospitals continue to be enhanced through iBCF funding, and we will ensure best use of funding to meet Key Performance Indicators and resilience across the system.

Across this winter, work will continue through the Advancing Integration Board (formerly the Better Care Fund Group) to progress the Intermediate Care Review.

Utilising a programme management approach, the aim is to achieve financial sustainability and effective delivery of new services and pathways that evidence shows will make a difference, and agree funding options beyond March 2020.

When systems are under pressure it remains important to collaborate to make best use of public funding and to reduce duplication, and Lancashire County Council will continue to plan with partners to ensure that these principles underpin our collective response to winter resilience.

The LCC Adult Social Care Winter Plan version 2, dated 1st October 2019 has been signed off by the Adult Services senior leadership team on 3rd October 2019 and shared with relevant managers and staff within the Council.

A copy of the winter plan will be forwarded to each A&E Delivery Board for inclusion in the system wide winter planning and delivery reporting.

Any significant amendments will be communicated via the issue of a new version

2. Capacity Information & Pressures

Across the county there are various **intermediate care services** such as **Community/Residential Rehab Beds, Reablement and Crisis Support services**. The provision across Lancashire is detailed at **Appendix 1**.

Reablement and Crisis Support Services

In addition to supporting people to avoid unnecessary admissions to hospital or residential care in each ICP, the crisis service is part of a recognised and agreed Discharge to Assess pathway under the Home First principles, enabling more people who may need care and support to leave hospital as soon as they no longer need to be there. To meet the needs of the pathway, crisis support is extended to up to 72 hours over 5 days rather than the core service of up to 72 hours over 3 days. The crisis service can also be commissioned for up to 5 days over Bank Holiday periods to facilitate discharges and prevent admission to Hospital. Eligibility for the service remains as per the guidance in place.

The Reablement service continues to expand its activity, having recently been redesigned to give greater Occupational Therapy resource enabling improved goal setting and planning and maximising the opportunities for people using the service to become as independent as possible

Hospital Aftercare

The Hospital Aftercare service is present in each Acute Trust across Lancashire, and works alongside discharge teams and NHS colleagues in the Emergency Department to support timely discharge for those people not requiring specialist transport or social care.

The service which is delivered by AgeUK includes "Take Home & Settle" (Tier 1) which provides support for up to 3 hours, and "Follow-up and Support" (Tier 2) which provides low level support for up to six weeks of up to 15 hours over the period.

Residential Rehab/Community Beds

Across the county there are 115 residential rehab/community beds, providing 24hr bed based rehabilitation for people who need a higher level care and support to achieve their optimum independence. These beds are provided via the Lancashire County Council Older Peoples' Service working in partnership with NHS community services who provide the therapy services to facilitate rehabilitation.

Night Time Support

Capacity has been expanded to deliver the service with defined capacity operating across North, Central and East Lancashire. The service provides support visits throughout the night, usually on a short term basis as part of an intermediate care package of support, enabling people who have more complicated support needs to avoid an unnecessary admission to hospital or residential care, or to be discharged in a timely way and receive their rehabilitation or reablement at home.

Homecare, Residential and Nursing Home Services

Alongside Intermediate Care services, there is a wide range of domiciliary, residential and nursing care home provision across the County. **Appendix 2** outlines the number of Providers in Lancashire and the approximate number of beds and hours in the system by area.

There continue to be some challenges in meeting demand for these services from the existing supply – volume or availability is not always at the level needed or response timescales required. There are a number of interconnected causes including:

- rising levels of demand and volatile and localised 'spikes'
- fee levels – affordability for commissioners and profitability and incentives for providers to develop their businesses do not always match
- workforce recruitment and retention is challenging and can be acute in local areas where the labour market is tight
- Increasing complexity of meeting needs of individuals increasing the intensity of support and skills of staff required.

The Care Home Capacity Tracker has been in place now for over 12 months, with 85% of Care Homes in Lancashire now on board. The tracker supports live-time system access to capacity in the market across Lancashire and is freeing up staff time across Social Care and the NHS in terms of gathering this information, creating capacity for other tasks.

Within the homecare market we continue to see pressures in line with the national picture. However, contracting with just 52 providers under the homecare framework instead of 190 providers, is enabling closer partnerships with providers and a greater focus on quality, standards, performance and monitoring. Stronger contract management arrangements are in place, including monitoring the ability of providers to accept new homecare packages and taking action where performance needs to improve.

Assistive Technology, Community Equipment and Adaptations

A range of assistive technology is provided through the telecare service, enabling more people to live more independently with confidence in their own home.

Community equipment and adaptations are provided for people following assessment, with recent improvements in the OT waiting list meaning that more people are being assessed in a timely way and getting the equipment that they need to live as independently as possible.

Supporting people to move around their home as safely as possible is the best outcome for individuals as well as contributing to system resilience across the winter months for example by reducing potential falls.

Moving With Dignity

Under the Council's Moving with Dignity project, the Single Handed Care Team are working with people who receive care from more than one carer at each visit, with the aim of maximising peoples' independence and reducing the number of carers where appropriate and safe to do so through use of the latest moving and handling techniques and more appropriate community equipment. Through minimising the need for more than one carer, care hours are released back into the market creating capacity for people who need support and to commence new care packages in a timely way.

Demand Pressures

The Council has continued to see an overall increase in contacts and demand for social care support over the last 12 months both in the hospital teams and in community. To support Adult Social Care to meet these challenges new work programmes are in place such as improving decision making, information and advice from the first contact that citizens have with us, ensuring that people receive proportionate assessments and support is provided in a way that maximises their independence. This avoids people receiving more support than they need, and ensures that they receive support in the most appropriate and independent environment, freeing up capacity in long term support services.

3. Contract Management – Independent Provider Business Continuity

LCC Contract Management requires Service Providers to deliver operationally to the full terms of their contractual agreements. This includes having the level of staff required to deliver the service provision fully and safely, that they have a plan in place for an event of significant service impact including staff illness, inclement weather where usual routes may be temporarily impassable, and to ensure that Service Users are not impacted by a reduction in regular Service Provider delivery.

All providers should have business contingency/continuity plans in place, some of which may well reference service continuity issues re: inclement weather – last year in Lancashire this included the impact of heavy snow and flooding.

In the event of an impact on service delivery, service providers are required to contact LCC to make them aware of the situation as soon as is practical to do so and also confirm what they are putting in place to resolve or mitigate any impact on service delivery. Homecare providers are required to be contactable throughout the contracted service delivery time, typically for home care 7am to 10pm, 7 days per week, and for residential care 24/7.

Communications will be sent out to all providers to identify key areas within the system where their support is requested, and remind providers of the pressures in particular over the holiday period and how they can help. In addition, all providers are asked to encourage their staff to take up the free flu vaccinations offered to support their staff wellbeing and operational resilience.

Work is underway to review and renew the contracts held with care homes and includes the potential to extend the notice period for Providers to hand back contracts, which will aid business continuity planning and system resilience.

Brexit

Lancashire County Council are fully involved in local and national planning and resilience discussions relating to Brexit. The council is ensuring full preparedness in response to potential implications on service delivery, and will be working closely with local and national partners to mitigate the challenges.

4. Social Work Teams Assessment Capacity Across Christmas & New Year

The Hospitals social work service is a 7 day service, working every day except for Christmas Day which is covered by the Emergency Duty Team. Staffing is in place in line with the varying demand across the week, and surge capacity has been created through a countywide peripatetic team of social work staff across the Acute Trusts.

Appendix 3 outlines the minimum staffing levels per site per day over the Christmas and New Year period. Once formally confirmed, specific names and contact details will be provided to key personnel in each area.

To further support winter resilience, Adult Social Care restrict annual leave across hospital, Reablement and Community social work and OT teams so that 80% of available staff will be in work from 1st December 2019 to the 31st January 2020, with 60% of available staff in work between Christmas and New Year on the 30th and 31st December 2019. To ensure effective response to unpredictable spikes in activity, all staff will be directed to work on whatever the prioritised pressures are for adult social care during this time, rather than attend to what may be their usual caseload. This will support the overall resilience of the system both in hospital discharge and admission avoidance.

Care Navigation are also a 7 day service and over the Christmas and New Year period will also be working every day except Christmas Day, enabling sourcing and access to services across the whole of the holiday period.

The AMHP service are a 24/7 service and alongside the Emergency Duty Team they will provide a responsive service to people in need of an urgent AMHP assessment both at home and in the Emergency Department, due to being acutely mentally unwell.

The Emergency Duty Team operates out of hours to respond to service users in need of urgent and immediate support and who cannot wait until the core team are back on duty.

Workforce across the Christmas and New Year period will be regularly reviewed and adjustments made as appropriate to meet business need.

5. Prisons

There are 5 male prisons within Lancashire, with varying degrees of social care demand. Winter resilience planning has taken place with the two social care providers who are contracted to deliver support across the Prisons, to ensure that they have contingency plans in place to meet unexpected challenges.

The delivery of social care to the men in custody mirrors as closely as possible the care and support they would expect to receive in the community.

6. Corporate Resilience and Continuity Plans

Within Lancashire County Council, business continuity plans are in situ and reviewed regularly. Co-ordinated responses across the council and with partners in the event of local catastrophic events including severe weather, are in place via the LCC Health, Safety & Resilience Service.

The council prepares for such events through the production of a suite of plans and guidance documents. As each incident will be different and may require a different response, the planning arrangements are designed to be flexible in their approach and provide various options from which the response can be tailored.

The need to ensure the safety and continuity of care to the vulnerable residents of Lancashire is paramount. Measures to be taken within resilience and continuity plans include:

- Identification of vulnerable service users
- RAG rating and identifying which of our teams are the most critical and which could be redirected in the event of a catastrophic event
- Ensuring plans are in place to coordinate with and update partners on an operational basis when such events occur. Pragmatic use of existing teleconferences where appropriate will facilitate some of this to happen.
- Updating partners around Adult Social Care's own internal escalation status, enabling full visibility of pressures and actions
- Mapping staff availability to geographical areas in the event attending work bases is compromised.

To support continued readiness, a corporate simulation event to test resilience plans is scheduled for autumn 2019.

7. Winter Resilience – iBCF and Social Care Winter Monies

A number of schemes funded via the iBCF and ratified by the H&WBB in July 2017 remain in existence and will continue to support the NHS across the winter period. They all have expected aims and impact around additional capacity and reducing delayed transfers of care, following national best practice.

Specific social care resilience monies are contained within the Better Care Fund for 2019/20. **Appendix 4** details the schemes being implemented using these monies which will provide the continuation of some services across winter such as Home First crisis hours, additional resource, service development and/or capacity to help meet the challenges and demands of winter pressures.

Additional resilience planning is taking place across the county with NHS partners in each ICP/MCP.

8. Mental Health

The AMHP provision across County, continues to provide a robust and responsive 24/7 service, which places high priority on prompt attendance at Emergency Departments where service users are in need of assessment under the Mental Health Act.

The Service has increased management oversight and AMHP provision. Mental Health beds often become available later in the day, and the service has introduced a twilight shift to support the ability to provide a prompt response to meet this pattern.

The AMHP service has been responding promptly to urgent assessments for example in A&E and s136 suites, however there can be significant delays due to the availability of both Trust and section 12 doctors and the service is continuing to work closely with partners to explore ways to minimise these.

AMHP service managers regularly attend interface meetings with partners including Acute Trusts, Lancashire and South Cumbria Foundation Trust, Lancashire Police, and

North West Ambulance Service to ensure an understanding of pressures across the system in order to inform service provision. The AMHP team managers attend local s136 meetings and joint training has recently been commissioned with the Police to improve working practice with s135 and s136 MHA which will support the effective response across winter.

9. Public Health

Flu Vaccinations

Local authorities have a responsibility to provide information and advice to relevant bodies within their areas, to protect the health of the population. The annual flu vaccination programme is one of those areas.

The Flu Team at Lancashire County Council promote awareness of the importance of flu vaccination and provide advice and support to increase uptake. This year, LCC will be undertaking an annual workforce programme to increase staff protection via the offer of a free flu vaccination; the programme will be extended out to all staff to ensure essential services are unaffected over the winter period. In addition, Flu Buddy training sessions will be delivered to staff from key service areas to provide knowledge of the flu virus and the importance of vaccination, whilst promoting the facts about flu to reduce barriers and myths.

All staff across Adult Social Care have been encouraged to take up the seasonal flu jab to support keeping our teams well over winter.

Health and Social Care staff directly involved in the care of vulnerable patients and employed by a registered residential care/nursing home or registered domiciliary care provider, can also receive a free flu vaccination via the healthcare worker extension programme. This programme complements existing immunisation schemes already in place across the health and social care system and will run once again in 2019/20.

Affordable warmth

LCC works with the district councils to secure national Energy Company Obligation and other external funding through the [Cosy Homes in Lancashire](#) (CHiL) scheme for interventions such as first-time central heating, replacement boilers and insulation measures. CHiL can also offer a home visit that looks at the property, heating type and state of repair, energy usage and will provide support with fuel debt, fuel bills, switching energy supplier etc. Cosy Homes in Lancashire projects target those households living in fuel poverty and at greatest risk of their health being affected by having a cold home, particularly those recently leaving hospital, but also provides an offer of support to all households.

Crisis Support

Urgent help with the costs of food or fuel and provision of certain household essential items is available through the Council's Crisis Support scheme (formerly Care and Urgent Needs) for those on a low income and experiencing a crisis beyond their control. Access to this support is via the Council's Customer Access Service by approved partners only.

Welfare Rights

(This service is subject to change across the next few months)

The person or someone on their behalf can contact the Welfare Rights Service by phone, email, and letter or via an online form on the website. All calls are answered by the customer services centre, who will respond as appropriate and take the details for any new enquiries which are then sent through to allocate as appropriate. Enquiries are split into three types, the first being an enquiry from or about an older person (currently anyone over 65 years of age), and general enquiries where we should be able to provide the necessary advice by phone, and then complex enquiries like mandatory reconsiderations and appeals. Depending on the type of enquiry and the urgency, each case is allocated to an appropriate adviser to make contact within a range starting with 2 days for very urgent enquiries, up to a month for low priority general advice.

10. Winter and Personal Resilience – Communications Arrangements

LCC has a dedicated 'Winter' page on the website delivering advice to residents such as how to keep warm and well plus information regarding travel, gritting and weather forecasts. Links are provided to partner sites including advice from the NHS and Lancashire Fire and Rescue. Between 1st November 2018 and 31st March 2019 the site received 27,338 unique hits showing the importance and value of the provision of information to the citizens of Lancashire.

Helpful advice is provided on the site regarding how to prepare for inclement weather and advice around 'choosing well' with regard to accessing health services and not increasing unnecessary pressure on GP surgeries and Hospitals. Residents are encouraged to take up the flu jab, particularly if they are entitled to a free vaccination, and to encourage older or vulnerable friends, family and neighbours to do the same.

The LCC Winter site will continue to be updated with relevant information and advice throughout the winter period. During bad weather social media and press releases are used to remind people to take care and encourage neighbours to visit those who may be vulnerable living nearby. Key stakeholders are updated about the situation and any effects on service delivery.

Capacity and usage information regarding intermediate care services is circulated daily to key staff across partner agencies via the Lancashire County Council care navigation service.

A regular summary of suspended residential beds across the market and Performance Improvement interventions is also circulated monthly to A&E Delivery Board Chairs and shared with Board members, to support shared understanding of bed capacity.

11. Additional Plans & Actions

Adult Social Care is also implementing or building on a range of plans, commissioning intentions and actions which will support winter resilience 2019/20. These include:

- The Occupational Therapy and Reablement services have been recently redesigned to both enhance the therapy input into the Reablement service, and to create some new Social Care Support Officer posts into the Community OT service. This will further support the effectiveness of the team in achieving timely assessments and provision of appropriate community equipment, support and adaptations.

- Work is underway to look at how the volume of people accessing Reablement can be further expanded, with a focus on people stepping up into this service from the community and avoiding unnecessary admissions to Hospital and Residential Care
- Under the LCC Moving with Dignity programme, the Single Handed Care Team are working with people who have more than one carer at each visit with the aim to reduce the number of carers where appropriate through the innovative use of the latest equipment and up to date moving and handling techniques. This improves outcomes for people as well as releasing capacity back into the domiciliary care market for those people who need it.
- Schemes and actions in line with the High Impact Change model will continue to be developed and implemented, or where already commenced will be ramped up with partners, to embed into business as usual across Lancashire. Learning from best practice across Lancashire with regard to schemes, methodology and system benefits will continue to be shared to enable all areas to implement effectively.
- We are actively working with all partners including independent sector providers to develop Trusted Assessor pathways for a range of services, to support relieving pressures across the system. This includes trusted assessments by the Home Improvement Agencies for defined items of community equipment, the case management of some people on Reablement by the Reablement provider and the continued development of trusted assessment pathways with NHS colleagues into intermediate care.
- The LCC Contracts team monitor alerts from the Met office and subsequently sharing with providers where there are risks highlighted and business continuity plans may need to be implemented
- The number of people receiving Telecare is continuing to expand, supporting the need for early intervention and access to the most appropriate services for individuals.
- There are 13 Day Time Support Centres across Lancashire which offer a luncheon service where older members of the community can purchase a lunch and activity. These services can be arranged on the same day. The majority of Day Time Support centres will be open across bank holidays with the exception of Christmas Day, Boxing Day and New Year's Day.
- The 16 LCC residential homes offer Christmas lunches to members of their community, reducing social isolation at Christmas.

12. Integrated Home Response and Falls Lifting Service

The county council is collaborating with NHS partners (i.e. Clinical Commissioning Groups, Lancashire Teaching Hospitals and North West Ambulance Service) and Progress Housing Association to trial a new Integrated Home Response and Falls Lifting-Service.

It will provide an emergency response service to people using the county council's Telecare service who require a wellbeing check, or people who have fallen and do not require clinical intervention but need help to be lifted. The service aims to:

- Reduce the demand on North West Ambulance Service and the number of paramedic crews responding to category 4 calls.
- Improve North West Ambulance Service's Paramedic Emergency Service response times.
- Promote people's wellbeing and independence.
- Reduce and prevent the need for health and social care intervention.
- Safely monitor, assess and respond to calls received by the Service.
- Reduce the length of time individuals spend waiting to be lifted following a fall.
- Enable more individuals to remain and recover in their usual place of residence.
- Promote and refer individuals to falls prevention services and other prevention services.

As the service is expected to positively contribute to winter preparations and resilience, partners have worked together to accelerate implementation of the service, to commence on 1 October 2019 in time for the start of the winter period.

It is estimated that 8,747 visits will be undertaken across the county council's boundary in the first year, or 729 visits per month during winter.

13. Appendix 1 – Intermediate Care Provision & Capacity Across County

Area	Lancs North	F&W	East Lancs	Preston/C&SR	West Lancs
Community Beds	LCC Dolphinlee 22 beds (including 10 dementia rehab)	LCC - Thornton House 17 beds	LCC - Castleford 10 beds	LCC - Meadowfield 27 beds	LCC – Beacon View 9 beds
			LCC – Olive House 14 beds	LCC – Broadfield 16 beds	
Reablement Capacity	Cherish Target – 51 new starts per week		CRG Target – 48 new starts per week	Guardian Homecare Target – 58 new starts per week	
Crisis Support (inclusive of additional iBCF/Home First & Winter Monies hours)	Guardian Home Care / Cherish 610 hours per week across Fylde, Wyre, Lancaster and Morecambe		Supporting Together 1050 hpw across East Lancashire	Guardian Homecare 1448 hpw across the Central & West Lancs area	
Hospital Discharge Aftercare Service	Age UK Lancashire		Age UK Lancashire	Age UK Lancashire	

14. *Appendix 2* – Domiciliary, Residential and Nursing Capacity Across Lancashire

Provider Type	Number of Providers Across County	Number of Hours/Beds
Homecare	Approximately 6,800 people receive home care and the majority of those services are now delivered by 52 providers under the home framework that commenced on 13 November 2017.	Just under 73,000 home care hours per week are provided across Lancashire, and are broken down by area as follows: <ul style="list-style-type: none"> • 27,000 hours per week in Central Lancashire • 23,000 hours per week in East Lancashire • 22,800 hours per week in North Lancashire.
Residential/Nursing Care	<p>Total: 426 Homes –</p> <p>311 Residential</p> <p>106 Nursing</p> <p>8 Residential & Nursing</p> <p>Central: 145 Homes –</p> <p>100 Residential</p> <p>42 Nursing</p> <p>3 Residential & Nursing</p> <p>East: 138 Homes –</p> <p>107 Residential</p> <p>26 Nursing</p> <p>5 Residential & Nursing</p> <p>North: 143 Homes –</p> <p>104 Residential</p> <p>38 Nursing</p> <p>0 Residential & Nursing</p>	<p>Total: 12560 Beds –</p> <p>7137 Residential</p> <p>5177 Nursing</p> <p>246 Residential & Nursing</p> <p>Central: 4784 Beds –</p> <p>2430 Residential</p> <p>2186 Nursing</p> <p>168 Residential & Nursing</p> <p>East: 3875 Beds –</p> <p>2490 Residential</p> <p>1307 Nursing</p> <p>78 Residential & Nursing</p> <p>North: 3901 Beds –</p> <p>2217 Residential</p> <p>1684 Nursing</p> <p>0 Residential & Nursing</p>

15. Appendix 3 – Christmas and New Year Staff Breakdown Across Hospitals

Date	ELHT	LTH	BTH	UHMB	Southport & Ormskirk	Care Navigation	County Manager on call
23rd December	Normal Working Day						
24 th December	Minimum of 6 Social Work staff	Minimum of 6 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Yes	Yes
25 th December	Cover for emergencies only by Emergency Duty Team	Cover for emergencies only by Emergency Duty Team	Cover for emergencies only by Emergency Duty Team	Cover for emergencies only by Emergency Duty Team	Cover for emergencies only by Emergency Duty Team	Cover for emergencies only by Emergency Duty Team	Cover for emergencies only by Emergency Duty Team
26 th December	Minimum of 6 Social Work staff	Minimum of 6 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Yes	Yes
27 th December	Minimum of 6 Social Work staff	Minimum of 6 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Yes	Yes
28 th December (normal working day-weekend)	Minimum of 6 Social Work staff	Minimum of 6 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Yes	Yes
29 th December (normal working day – weekend)	Minimum of 6 Social Work staff	Minimum of 6 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Yes	Yes

Date	ELHT	LTH	BTH	UHMB	Southport & Ormskirk	Care Navigation	County Manager on call
30th December	Normal Working Day						
31st December	Normal Working Day						
1st January	Minimum of 6 Social Work staff	Minimum of 6 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Yes	Yes
2nd January (weekday)	Normal Working Day						
3rd January (weekday)	Normal Working Day						
4th January (Normal Working Day - weekend)	Minimum of 6 Social Work staff	Minimum of 6 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Yes	Yes
5th January (Normal Working Day - weekend)	Minimum of 6 Social Work staff	Minimum of 6 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Minimum of 3 Social Work staff	Yes	Yes
Comments							

16. Appendix 4 - Winter Resilience – Social Care Winter Monies

Lancashire Allocation: £5.518m (within the Better Care Fund)

Scheme	Description	Allocation (Lancashire Level) £m
Crisis Hours	Funding of additional hours on top of the core hours to facilitate the continuation and ramp up (where appropriate) of Home First out of each Trust, stabilising service capacity until the end of March 2020	0.955
Crisis Hours	Winter contingency pot to enable greater flex across known busier periods and short notice demand increase of core crisis hours (as required) across October 2019 – March 2020, to enable greater flex and capacity, especially around admission avoidance and supporting people to remain in their own home.	0.420
Community Equipment	Equipment for the intermediate care units across Lancashire to replace old/broken/missing equipment. Work is underway with the Single Handed Care team to identify the most appropriate equipment to purchase for use within the Residential Rehab units across Lancashire, to support the reduction of double handed care as soon as practicable, thereby releasing capacity to maximise the bed capacity. Replacing broken/outdated assisted bathing equipment in 3 Day Centres supporting people to remain independent for longer, support their health, hygiene and wellbeing and reduce the likelihood of unnecessary admissions.	0.080
Intermediate Care Unit management capacity to deliver continued quality improvements and operational responsiveness	1 G11 and 1 G10 to be funded across County from the existing service to continue the continuous quality improvement work, support operational responsiveness and resolution of issues, enhance the ability of the IC units countywide to interface with NHS partners around operational issues and discussions, deliver the comms and criteria information, network with referrers/ICAT/CATCH to facilitate high quality referrals and safe admissions, network with the LCC Intermediate Care Team to ensure flow and throughput.	0.100
Intermediate Care Units, additional night	13.6 temporary FTEs across winter to enhance the staffing capacity of the IC units and enable safe care and support to higher volumes of people with more complex needs.	0.282

staff to meet the needs of higher volumes of people with more complex needs	The posts are being recruited across the county, and will be in place where there is most need across the winter period. The additional night staff will contribute to the maximisation of the residential rehab bed capacity.	
Additional Temporary Staffing Capacity	<p>Discharge to Assess SW x 5 – additional SW support across the County to meet the demands of the D2A pathway enabling timely reviews of people in care homes on this pathway. Will enable the timely assessments of people in D2A beds, ensuring quality outcomes and that people return home or have their onward support arranged as soon as it is the right time to do so.</p> <p>Peripatetic SW x 1 – additional SW in the peripatetic team to support demand for the Acute teams across the winter period.</p> <p>Business Support Officer x 2 – BSO posts for CATCH in Central to release SCSO capacity to concentrate on home first reviews, enhancing the overall capacity of CATCH. Will enable continued timely 3 day reviews on the Home First pathway, ensuring onward support arranged and releasing Home First crisis capacity back into the market.</p> <p>Care Navigator x 1 – additional post to expand the residential care finding service to Blackpool Teaching Hospitals</p>	0.319
Promoting Independence Project Teams	Enabling the review of people in STC both on discharge from hospital and stepped up from community to avoid an unnecessary hospital admission, to facilitate timely onward support releasing capacity back into the market and the most independent outcome for the individual.	0.562
To Explore the Housing Options Programme including Neighbourhood Apartments	develop and test the options of 'neighbourhood apartments' with the new extra care schemes coming on line and any appropriate existing schemes, giving the opportunity for a rehabilitation approach in a housing setting.	0.080

Additional Overtime for Staff If Needed across Winter	Contingency costs to enable overtime to be offered to meet social care activity spikes across winter that cannot be contained within core services. Facilitating discharges and avoiding admissions.	0.025
Transport Options	Explore the opportunities for LCC transport to provide some additional transport options for people on the Home First pathway (including through AgeUK input) including exploration of both weekday and weekend transport opportunities. Support admission avoidance and timely discharge across the County.	0.300
2 OT posts for ICAT/Home First Morecambe Bay	Matching investment from Cumbria to enable the provision of therapy to support the Home First pathway/ICAT in Morecambe Bay	0.080
Securing & Creating Market Capacity	LCC Fee & Demand Increases	0.486
SCSO posts to support increased Home First reviews, and perhaps work out of A&E across winter	1 per Acute SW team: 7 posts across county for 30 weeks. Would enable more people to be discharged via HF, support flow through the service, support the avoidance of admission for people who arrive in A&E. Work is underway to determine where the SCSOs will be best placed, likely within ICAT to support the pull from ED. Will support improved deflection across the winter months.	0.125
Capacity to lead the implementation of IC	resource requirements yet to be scoped but dedicated team will be essential to providing pace and detailed work necessary to making this happen across all systems	0.200
Patient Safety & Safeguarding	Agency Staff. Countywide allocation to work through the Safeguarding Adults backlog due to the high volume of incoming activity. Keeping people safe will impact positively on unnecessary admissions to hospital, and safe care and support in the community.	0.176

Integrated Home Response/Falls Lifting Service	LCC Procurement, Finance & Contract Management Cost. ICS project, impact across all ICPs.	0.014
Winter Schemes in Development	Further flexibilities of service provision – long list being worked up and costed, including: additional short term care/recuperation beds across the county; enhanced and expanded AgeUK Take Home & Settle from Hospital; exploration of Shared Lives as an additional discharge option; enhanced and unified care navigation; winter contingencies allocation; DToC support	1.314

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.
It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Document is Restricted

